

ASSOCIATION OF APPLIED BIOLOGISTS

The Object of the Charity is 'to promote the study and advancement of all branches of Biology and, in particular (but without prejudice to the generality of the foregoing) to foster the practice, growth and development of applied biology, including the application of biological sciences for the production and preservation of food, fibre and other materials and for the maintenance and improvement of the earth's physical environment'.

The Council of Members (Trustees) for 2004

President:	Dr A R Thompson
President Elect:	Prof. B R Kerry
General Secretary:	Dr A J Keys
General Treasurer:	Mr M van den Driessche
Chairman of the Editorial Boards:	Dr M A J Parry
Programme Secretary:	Prof. T J Hocking
Meetings Treasurer:	Dr J D Knight
Membership Officer:	Dr N E A Scopes
Newsletter Editor:	Mr P Jones

Convenors of Specialist Groups:

Applied Mycology & Bacteriology:	Dr R Kennedy
Entomology:	Dr J D Knight & Dr W E Parker
Nematology:	Dr R L Gwynn
Pesticide Application:	Mr C R Glass
Plant Physiology & Crop Improvement:	Dr G Russell
Post-harvest Biology:	Dr L A Terry
Virology:	Dr N J Spence & Dr M Stevens
Weeds & Agronomy:	Dr N D Boatman

Executive Officer: Mrs C A Millman

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Registered Auditors: Clere's Ltd, George Nott House, 119 Holloway Head, Birmingham B1 1QP

Advisers:

Accountants:	Clere's Ltd, George Nott House, 119 Holloway Head, Birmingham B1 1QP
Bankers:	Barclays Bank plc, South Warwickshire Group of Branches, 150 The Parade, Leamington Spa, Warwickshire CV32 4AZ
Solicitors:	Martineau Johnson, St Philips House, St Philips Place, Birmingham B3 2PP Needham & James, 25 Meer Street, Stratford on Avon, Warwickshire CV37 6QB
Tax Advisers:	Clere's Ltd, George Nott House, 119 Holloway Head, Birmingham B1 1QP
Independent Financial Advisers:	Cherwell Asset Management, The Old Granary, Shotteswell, Oxon OX17 7HU
Investment Fund Managers:	Lloyds TSB Private Banking Limited, 50 Grosvenor Street, London W1K 3LF
Insurance Brokers:	Stackhouse Poland, Exchange House, Station Road, Liphook, Hampshire GU30 7ER Access Insurance, 1 Regent Street, London SW1Y 4NW

Registered Charity No. 275655

ASSOCIATION OF APPLIED BIOLOGISTS
ANNUAL GENERAL MEETING 2005

The Annual General Meeting (AGM) of the Association will be held at 1.00 pm on 28th September 2005 at Holmewood Hall, Peterborough. Draft minutes of the Annual General Meeting held at The Royal Horticultural Gardens, Wisley on 16th September 2004, together with the Report of the Trustees and Financial Statements for 2004, are enclosed. The list of new members of the Association elected in 2004 and proposed Specialist Groups for 2006 are also attached.

AGENDA

1. Apologies
2. Minutes of the Annual General Meeting held at The Royal Horticultural Gardens, Wisley on 16th September 2004, and matters arising.
3. Report of the Trustees for 2004 (excluding Financial Report).
4. Financial Report.
5. Trustees for 2006 including Election of Officers for 2006.

Nominations of Council:

President	Prof. B R Kerry
President Elect	Prof. P J Lea
General Secretary	Dr A J Keys
General Treasurer	Mr M van den Driessche
Meetings Treasurer	Dr J D Knight
Chairman of the Editorial Boards	Dr M A J Parry
Programme Secretary	Prof. T J Hocking
Membership Officer	To be confirmed
Newsletter Editor	Vacancy

Confirmation of Convenors

Applied Mycology and Bacteriology	Dr R Kennedy
Biological Control	Dr J Holland
Entomology	Dr W E Parker
Nematology	Dr R L Gwynn
Pesticide Application	Mr C R Glass
Plant Physiology and Crop Improvement	Dr G Russell
Post-Harvest Biology	Dr L A Terry
Virology	Dr M Stevens
Weeds and Agronomy	Dr N D Boatman

6. Appointment of Auditors for 2006
The Council proposes the reappointment of Clere's Limited, George Nott House, 119 Holloway Head, Birmingham B1 1QP.
7. Honorary Membership Election.
8. Any Other Business

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DRAFT minutes of the Annual General Meeting,

held on 16 September 2004

at the Royal Horticultural Society's Gardens, Wisley, UK.

The Meeting started at 11.35 am

The President established that the meeting was quorate and then thanked Wisley staff for providing facilities for the Meeting.

1. Apologies A list of members from whom apologies for absence had been received was read out. Apologies were received from:

James ANDERDON	Mike MAY
Roger BANCROFT	Jeff MOORBY
Martin BAXTER	Bill PARKER
Alan BRUNT	Barbara RITCHIE
Ian COOPER	Roger ROOKE
Bob FROUD-WILLIAMS	Nigel SCOPES
Trevor HOCKING	Mark STEVENS
Edmund HOPKINS	David STOCK
Lindsay INNES	Roy TAYLOR
Phil JONES	Leon TERRY
Brian KERRY	

The President reported the deaths of Mr F H 'Hal' Jacob (Honorary Member, and elected Assistant Treasurer in 1969-80, and President in 1976 and a renowned entomologist of his time) in February, Professor Ellis Griffiths (Honorary Member and Chairman of the *Annals* Board of Editors from 1987-98) in March, and Professor A F 'Peter' Posnette CBE FRS (a renowned plant pathologist and a Convenor in the 1950s) in June. He asked those in attendance to stand for a minute as a mark of respect.

The President welcomed members present, making special note of the attendance of two Honorary Members: Dr Harold C Gough who was elected President in 1975 and is now over 90 years of age, and Professor F T 'Fred' Last OBE FRSE, who was elected President in 1977.

2. Minutes of the Special General Meeting held 30 September 2003 at CIRAD, Montpellier, France

The draft minutes had been circulated. No corrections came from the floor but the President noted an error in the second paragraph line 3 where 'Editor of the Board of Annals' should be replaced by 'Chairman of the Editorial Boards'. Acceptance of the amended draft as a true record of the Special General Meeting was proposed by Dr Martin Parry, seconded by Dr Jon Knight and agreed by members present.

3. Minutes of the Annual General Meeting held 29 September 2003 at CIRAD, Montpellier, France

Acceptance of the draft minutes as a true record was proposed by Dr Martin Parry, seconded by Dr Jon Knight and agreed by the members present.

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Professor Last raised the question of the future strategy of the Association and asked if the Treasurer would be discussing this matter. The President replied that this would be discussed under a later item.

4. Annual Report of the Trustees for 2003 (excluding the Financial Report)

The report of the Trustees for 2003 had been circulated prior to this meeting. The President highlighted a few aspects of the Report. It had been a busy year with many activities including a full programme of meetings, the Association's publications and, in addition, planning for 2004 (the Association's Centenary year). The programme included two successful meetings abroad, at Cala Bona, Mallorca and Montpellier, France and these had provided useful opportunity for the Association to identify opportunities and problems. The President suggested that the Association would probably hold more meetings overseas in the future. There was a need to seek societies or institutions, collaboration with which would ease meeting organisation, as well as to identify topics which would produce well-attended meetings.

For his second point, the President said that, despite the difficulties that had been experienced in producing timely responses (often against very short deadlines), responses had been made by the Association to many Government consultations through the Institute of Biology (of which the Association was an Affiliated Society). It was his opinion that the Association's increased activity in this area was very important, both welcomed by the Institute of Biology and serving a useful purpose for the Association's members.

As at the 2003 Annual General Meeting, the President took opportunity to comment on the Association's financial situation, noting that other Societies were experiencing difficulties similar to those of the Association. A 'Strategy Paper', to be launched later in the Centennial year, was, in part, addressed to meeting these very challenging times.

The President emphasised that the Association had an important job to do in planning to take the Association into its second 100 years. A good start had been made in 2003 and this was continuing.

The President concluded by saying that the work that the Trustees had done had been a truly team effort and he thanked all those members of Council for the work that they had done. He also thanked the Association's Executive Officer (Carol Millman) and her staff for all the work that they had done in support of the Council and the Association at large.

Acceptance of the Report was proposed by Professor van Emden, seconded by Professor Last and agreed by the assembled members.

In response to the President's invitation for questions, Professor van Emden asked whether the Association would become a member of the Biosciences Federation. The President explained that the Association was not yet affiliated to the Federation, but was linked to it through the Institute of Biology, itself a member of the Biosciences Federation. Responses made by the Biosciences Federation to Government consultations would contain the Association's contribution incorporated in the Institute of Biology's response. Although the Association did not respond to all consultations, it was routinely listed as an affiliate of the Institute of Biology. The meeting was informed from the floor that the Federation had received funding from the Gatsby Foundation for two years and a number of large Societies had become members. The Federation was still seeking office accommodation, preferably by joining with another scientific society.

Dr Anna Snowdon asked whether, by holding joint conferences with the Institute of Biology, the Association could increase the pool of delegates. The President pointed out that the Institute of Biology often collaborated with the Royal Institute of Chemistry and the Institute of Physics, for example, to hold meetings, but that the Association's 'standard' meetings were not appropriate. However, he thought that the Centennial symposium on international collaboration in R&D, held by

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the Association in March 2003 at the Society of Chemical Industry, would have been suitable for collaboration with the Institute of Biology. The President suggested that the Association might consider holding joint meetings with the Institute of Biology in the future.

It was Professor Last's view that overseas meetings were important to bring international interests and new approaches into discussion, and that the Association should build on the two conferences held in Europe in 2003. The President replied that the world was changing around us, with R&D funding bodies moving away from their typical research agendas to new areas of science. Thus, environmental issues and human nutrition in relation to crops had become very important and the Association should be moving rapidly into these areas. The President suggested that the Association, especially in certain scientific areas and in conjunction with other organisations, would be well qualified to serve overseas members.

Dr Gough considered that employers might be reluctant to fund their employees' attendance at overseas conferences because of the cost of travel. The Treasurer commented that there were many cheap flights available now, which made this economically possible. The President pointed out that it was also possible for the Association to "bolt" onto projects funded by overseas organisations; for example, the funds received by the Association for the Cala Bona (Mallorca) meeting in 2003 were provided by an EU grant as part of an on-going research project.

5. Financial Report

The Financial Report, which had been circulated before the Meeting, showed, in the Statement of Financial Activities, a reduction in the Association's funds of £69,000 in 2003. The Treasurer noted that included in that figure were a £25,000 recovery in value of the Association's investment portfolio and its £33,500 share of the cost of launching *Plant Biotechnology Journal*. Setting these aside the operating deficit was £61,000, significantly more than doubling the previous year's deficit of nearly £26,000.

The Treasurer commented that there were external factors depressing the Association's income and increasing its costs: the drop in investment income of £2,500 reflected the prevailing low interest rates and the fall in membership fees reflected the shrinking of the Association's scientific constituency. At the same time, practising scientists had less time to give and either jobs once shared among the members (mainly the trustees) were now done by staff in the Office or some recompense must be offered, as for instance, the honoraria which senior editors of *Annals* would receive in the future. There was also no remission in the inflationary rise in the cost of running the Office.

However, the element of costs showing the largest rise (£17,250 - nearly 19%) was staff salaries. While most of the increase followed from the Council's decision to appoint, in April, a new staff member, the rise in salary rates, built into the pay regime adopted in 2001, was not insignificant.

The deficit from running the scientific meetings programme was similar to that in 2002 and had the same cause at its root: the difficulty in estimating the numbers of meeting participants. The 2003 deficit was inflated by the need to write off "debtors", amounting to £5,000, which had accumulated in the ancillary meetings accounting system and not been correctly reconciled with the main system.

There followed a discussion on the unsatisfactory position of the Association's finances during which the Council's decision to transfer the publishing of *Annals of Applied Biology* to Blackwell Publishing Limited (the publisher of *Plant Biotechnology Journal*) was raised. The decision had been taken principally because the Association, as a small publisher, would not have the resources to cope with the rapid changes affecting the publishing of learned journals. The Association would retain ownership of *Annals* and continue to provide the Editorial Office.

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Professor Last enquired what the likely financial benefit of the change might be. Dr Martin Parry (Chairman of the Editorial Boards) expected savings to be made in the costs of editorial management and production of the journal, together with greater security of income resulting from Blackwells' marketing strength (which should also attract new authors). Net income was projected to increase over the next five years. Professor van Emden pointed out that staff time would be released by retaining only the Editorial Office and that its costs would be funded from the revenues of the journal. In response to further questions the Treasurer confirmed that the transfer of *Annals* publishing to Blackwells would affect cash flow and would require the liquidation of some of the Association's investments, probably in 2005.

Dr Parry reported that *Plant Biotechnology Journal's* first year was successful, comparing very favourably with similar journals launched by Blackwells at the same time.

Dr Anna Snowdon enquired about the plans for the Centenary Conference this December. It was confirmed that plans were in hand and that a commitment had already been made to accommodate the meetings at St Catherine's College, Oxford.

Dr. John Andralojc suggested canvassing the Association's members to determine topics of broad interest, so ensuring good attendance at scientific meetings. The President said this could be done through the Convenors of Specialist Groups, but the risk of low attendance and of consequent loss remained difficult to assess. The Treasurer said the aim was that, normally, the Association's scientific meetings should return a modest surplus. Combined conferences, involving a number of topics, were likely to attract more participants and it was hoped that the forthcoming Oxford conference would attract more people because of the concurrent sessions.

In answer to a question from Prof van Emden the meeting was told that the large increase in conference speakers' expenses from 2002 to 2003 had been caused partly by expenses for the Cala Bona meeting, some of which had been met by an EU grant. The Treasurer commented that conferences varied every year and could provide very different figures.

Anna Snowdon asked why the planning meeting for the December conference had been held at an expensive hotel in Harpenden, and felt that a cheaper venue would have been more appropriate. The President replied that Institutions charge a considerable amount for room hire and catering, and the cost of the room was included at the hotel.

John Andralojc asked what safeguards there were against running conferences at a loss. The Treasurer reiterated that the normal plan was for conferences to make a surplus. The President stated that the Council always looked critically at planned conferences before confirming them and organisers were asked to indicate the potential audience before decisions were made. Ways were being examined of reducing the difference between forecast and actual attendance, the most frequent cause of poor financial performance. Dr Parry commented that the Association was planning to hold several conferences at the same venue in December 2005 as a means of reducing costs. The President drew attention to the forthcoming Centenary conference in Oxford in December as a good example of reducing organisational costs and, perhaps, uncertainty about attendance, by running six concurrent sessions during three days. It was noted that the deficit on the 2003 Meetings Account could be largely attributed to a single conference at which attendance fell seriously below expectation.

At this point the acceptance of the Financial Report was proposed by Professor van Emden, seconded by Professor Last and agreed by the members present.

6. Forecast

The Treasurer expected 2004 and 2005 would be difficult. While it was clearly necessary to control costs, the better solution would be to increase income. While the Association still possessed adequate reserves, the result of earlier good years, they were being depleted at an obviously unsustainable rate. It was the duty of the present members and trustees of the Association to sustain

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its viability. With reference to scientific meetings, which in the last two years had consumed £25,000 of the Association's reserves, the programme for 2005 was modest but would need continued vigilance. Sponsorship, once a useful source of income to the Association, must be sought assiduously. For the future, to reduce the risk to the reserves, interested societies should be invited to "co-produce" meetings where the market was less certain. In the light of the current enthusiasm for free-view publication, which, on the face of it, is very attractive to the scientific community, the future of the Association's publishing interests is hard to predict beyond the very short term.

Fees and journal subscriptions

It was proposed that the cost of ordinary membership should be raised by £2 to £42 and by £1 to £21 for Student and Retired Membership. The printed version of *Annals* should rise to £60 for 2005 with the online version £17.63 inclusive of VAT, with the cost of both printed and online at £77.63. The cost of TAC will be increased from £9 to £10 for 2005.

Professor Last expressed the view that the increases were modest and mentioned the saving to accrue to members from changing to Direct Debit. The effect of discounting membership in a year when a non-member attends a meeting was discussed. The result was relatively large changes in the membership list which Professor Lea had noted: 82 members had been elected in 2003 yet total membership declined by 89 during the year. Martin Parry explained that members joined on discount terms for specialist meetings and then, finding their interests not represented in meetings in the following year, let their membership lapse. Dr. Langton reported that membership of RHS showed similar fluctuations. A more stable (and larger) membership might be attained by amalgamation with another society with complementary interests or by redirecting the Association's fields of activity to more populous areas of applied biology.

It was proposed by Martin Parry and seconded by Anna Snowdon that the increased subscription fees and costs for Journals be accepted; members present gave their approval.

7. Election of Officers for 2005

The following nominations of Council were confirmed by the President:

President	Professor B R Kerry
President Elect	Professor P J Lea
General Secretary	Dr A J Keys
General Treasurer	Mr M van den Driessche
Meetings Treasurer	Dr J D Knight
Chairman of the Editorial Boards	Dr M A J Parry
Programme Secretary	Professor T J Hocking
Membership Officer	Dr N E A Scopes
Newsletter Editor	Vacancy

The President introduced Prof. Lea, from the Biological Sciences Department at the University of Lancaster, as President Elect for 2005/6 and welcomed Dr Alf Keys, who had been co-opted previously as General Secretary until the end of the year.

The above officers were elected *en bloc* by those present, following a proposal by Professor van Emden, seconded by Dr Allen Langton.

The President confirmed that Convenors for the Specialist Groups would be:

Applied Mycology and Bacteriology	Dr R Kennedy
Entomology	Dr W E Parker
Nematology	Dr R L Gwynn

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Pesticide Application	Mr C R Glass
Plant Physiology and Crop Improvement	Dr G Russell
Post-Harvest Biology	Dr L A Terry
Virology	Dr M Stevens
Weeds and Agronomy	Dr N D Boatman

8. Appointment of Auditors for 2005.

The Council recommended reappointment of Clere's Limited, George Nott House, 119 Holloway Head, Birmingham B1 1QP as Auditors for 2005. Acceptance of the recommendation was proposed by Professor van Emden, seconded by Professor Peter Lea and approved by the members.

9. Honorary Membership Election

The President put the following nominations to the meeting with appropriate details of each of the nominees:

Dr D J Greenwood CBE FRS
Professor J A Pickett CBE FRS
Professor H F van Emden FRES

The President confirmed that all three nominees had agreed to stand for election and had expressed their great pleasure at being nominated. He added that the Laws of the Association allowed for up to 15 Honorary Members at any one time and read the names of the current ten members.

Election of the three new Honorary Members was proposed by Dr Harold Gough, seconded by Professor Last and approved by the members present.

10. Inauguration of new Biological Control Specialist Group

The President explained that the creation of a Specialist Group required the approval of an Annual General Meeting, all members of the Association having been notified of the proposal by notice of the Annual General Meeting. He added that it had been more than 20 years since the last inauguration of a Specialist Group and that the Association should welcome the proposed inauguration of the Biological Control Specialist Group as a clear sign that the Association was changing to meet topical issues. He proposed that the Biological Control Group would commence with Dr Jon Knight as Convenor and, as members of the Group's Committee, Dr J Knight (2005), D Hargreaves (2005), K Ling (2006), R Shaw (2006), Dr R Jacobson (2007) and Professor D J Wright (2007).

The establishment of this group was proposed by Professor van Emden and seconded by Mr Jerry Cross.

There being no further business, the President declared the Meeting closed at 13.05pm

Dr A J Keys
General Secretary
25 November 2004

ANNUAL REPORT OF THE TRUSTEES FOR 2004

The Trustees present their report for the year ended 31st December 2004.

The Charity's Objective

The Object of the Charity is to promote the study and advancement of all branches of Biology and, in particular (but without prejudice to the generality of the foregoing) to foster the practice, growth and development of applied biology, including the application of biological sciences for the production and preservation of food, fibre and other materials and for the maintenance and improvement of the earth's physical environment.

Members of Council (The Trustees) for 2004 were as follows:

President	Dr A R Thompson	(4)
President Elect	Prof. B R Kerry	(4)
General Secretary	Dr A J Keys	(2)
General Treasurer	Mr M van den Driessche	(4)
Chairman of the Editorial Boards	Dr M A J Parry	(3)
Programme Secretary	Prof. T J Hocking	(3)
Meetings Treasurer	Dr J D Knight	(4)
Membership Officer	Dr N E A Scopes	(1)
Newsletter Editor	Prof. P Jones	(0)

Convenors of Specialist Groups:

Applied Mycology & Bacteriology	Dr R Kennedy	(3)
Biological Control (from September 2004)	Dr J D Knight	(4)
Entomology	Dr J D Knight* & Dr W E Parker*	(2)*
Nematology	Dr R L Gwynn	(3)
Pesticide Application	Mr C R Glass	(3)
Plant Physiology & Crop Improvement	Dr G Russell	(4)
Post-harvest Biology	Dr L A Terry	(4)
Virology	Dr M Stevens	(4)
Weeds and Agronomy	Dr N D Boatman	(3)

Attendance figures for Council meetings are shown in parentheses; the Council met four times during the year.

*Trustee changed during the year

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REVIEW OF ACTIVITIES

President's Introduction



The Centenary year of the Association proved to be a very full 12 months that drew heavily on the resources of the Association's staff and owed much to the enthusiasm and energies of the past President Dr Alwyn Thompson. A number of key activities and developments took place, which raised the profile of the Association and improved its organisation and functions. The year was marked by three Centennial conferences that were targeted at different audiences considered important for securing the future directions of applied biological research and development and demonstrated that the Association is the leading professional association for applied biologists.

These conferences were:

1. *Increasing the effectiveness of world public sector agricultural research through partnerships; basis for novel paradigms* (10-11 March, 2004, Society of Chemical Industry, London) which addressed issues important to policy makers and leaders of scientific management.
2. *Agriculture in future rural landscapes: visionary perspectives of opportunities through innovative research in applied biology* (25-26 May, 2004, Society of Chemical Industry, London) at which invited leading, international research scientists presented their views on the future directions of applied biology to an audience of representatives of all stages in the food chain, policy makers and scientists. A special issue of the *Annals of Applied Biology* containing ten of the papers presented at this meeting will be published in 2005.
3. *Advances in applied biology: providing new opportunities for consumers and partners in the 21st Century* (15-17 December, 2004, St Catherine's College, Oxford) which conformed to our more traditional format of a multi-disciplinary meeting and attracted a broad audience of all stakeholders in applied biology. This meeting included a splendid Centenary dinner and the launching of a book on the history of the Association. The book, included in the conference packs for members, was edited by Allen Langton and contained much information on the development of the association and the key figures, past and present that have made significant contributions to its history; this text has been widely appreciated by the membership as a very worthwhile and suitable activity in an important year in our history.

The Centenary itself was celebrated on 8th November, 2004, at a small reception of invited guests at the Linnean Society in London and was addressed by the President who launched an awards scheme and introduced opportunities for the membership to bequeath legacies to the Association.

Business

A market analysis, which helped identify areas of applied biology not actively represented by the Association was completed by Professor Jill Lenné who presented her report to Council early in the year. In particular, the report highlighted the need for the Association to become more involved in development issues and to organise meetings which brought together our largely crop based activities with animal sciences. As a consequence, we have begun discussions with the British Society of Animal Science and the Tropical Agriculture Association to develop strategic links and a Memorandum of Understanding has been signed with the European Society of Agronomy.

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Council accepted that the Centenary year would involve a number of activities with extra costs but were aware of the continuing underlying erosion of the Association's financial reserves, which must be stopped. To this end, I have established two working groups one, The Operations and Organisation WG chaired by myself to review the management of our activities with a clear financial target for savings to be made and a second, known as the New Business WG, has targets to develop new and additional income sources and is chaired by the Vice President, Peter Lea. The Association continued to provide, through the activities of its specialist groups, an exciting programme of meetings and I am indebted to the work done by these groups, which provide the main services of the Association to our membership and the applied biology community, in general. However, the financial losses that were suffered from some recent meetings are not sustainable and an annual meeting of convenors has been arranged before the June meeting of Council each year to address these issues. I continue to be much encouraged by the voluntary efforts of Council and especially the Convenors and the members of their specialist groups and, of course, by the work done by the Association's staff led by Carol Millman and am confident that the current financial deficit in our annual activities can be addressed without significantly affecting our services to members.

A Strategy for the Association for the next five years was proposed and will be available for comment on the website. It is planned that the resulting document will be reviewed each September for Council to agree the key activities for the next 12 months. Another significant development occurred this year in that Council agreed that it was necessary to increase the marketing of the *Annals of Applied Biology* and transferred the publishing of the journal to Blackwells Scientific Press (see below).

People

Regrettably we recently said goodbye to Lucy Hutsby (in 2005) who resigned to join Blackwells and to Christine Wood who retired in 2004; both have given excellent service to the Association and will be much missed. Michelle King was appointed as administrative assistant in the office in March, 2004 and is settling in to a range of new tasks. We were delighted to receive accreditation as "Investors in People", which was awarded after an independent assessment of the office staff management procedures and endorsed the leadership provided by Carol Millman and the staff development measures supported by Council.

New convenors joining Council were Dr Mark Stevens (Virology; mark.stevens@bbsrc.ac.uk), Dr Leon Terry (Post-Harvest Biology; l.a.terry@cranfield.ac.uk), Dr Bill Parker (Entomology; Bill.Parker@adas.co.uk) and a new specialist group on Biological Control was formed, which is temporarily convened by Jon Knight (j.d.knight@ic.ac.uk). Their contributions to Council are already much appreciated. Prof. Phil Jones retired as the editor of the Newsletter after three years of excellent service; in the future, it is hoped to maintain his standards through the combined efforts of the office staff and members of Council and of course, contributions from members. It was a pleasure to welcome Alf Keys to Council who has agreed to be the Association's Honorary General Secretary. I have known Alf for most of my career at Rothamsted and have no doubt that he will be very conscientious in this important rôle for the Association.

Dr Duncan Greenwood CBE, FRS, Professor John Pickett CBE, FRS and Professor Helmut van Emden FRES were made honorary members at the Association's AGM in recognition of their outstanding contributions to applied biology. The new vice president, Professor Peter Lea was elected at the AGM and I look forward to working with him in securing the Association at the forefront of applied biology.

The Association also launched an "ambassador" initiative for active ordinary and honorary members to become involved in the promotion of the Associations activities. I am delighted to report that more than 70 responses were obtained in the first week of its launch and that we clearly have an active core membership within the organisation.

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We were all much saddened this year to learn of the deaths of Ellis Griffiths and A.F. “Peter” Posnette who both made exceptional progress in their different areas of applied biology and who have given much support to the Association as chairman of the Board of Editors for the *Annals of Applied Biology* and as member of Council, respectively.

I look forward to working closely with the Association’s staff and Council in my period as President to ensure that the Association adapts to the ever changing priorities in applied biology and delivers a range of activities, which continue to attract an active and committed membership.

Professor Brian Kerry (President 2005-2006)

Donations and Sponsorship

The Trustees would like to extend their grateful thanks to the following individuals and organisations that provided donations towards the Association in its Centenary year or supported conferences by sponsoring attendees during the year:

Association of Independent Crop Consultants
Biotechnology and Biological Sciences Research Council
Blackwell Publishing
British Ecological Society
British Leafy Salads Association
Certis
Cobwebs
Department for Environment, Food and Rural Affairs
Department for International Development
English Apples and Pears Ltd
East Malling Research
East Malling Trust for Horticultural Research
Elsoms Seeds Ltd
European Weed Research Society
Fraser Associates UK Ltd
G’s Marketing Ltd
Dr D W Hand
Home Grown Cereals Authority
Institute of Grassland and Environmental Research
International Biocontrol Manufacturers Association
National Farmers Union
Prima Air Conditioning and Refrigeration Ltd
Quinsolve Ltd
ShareGift, The Orr Mackintosh Foundation
Spitalfields Market Tenants
Velcourt Ltd
Worshipful Company of Fruiterers
Western International Market Tenants Association Ltd

The Trustees are especially grateful for a very generous donation from Dr D W Hand, an Honorary Member of the Association to support the Centenary activities

Membership

A total of 113 new members of the Association were elected by Council during the year. The total of fully paid-up members and Honorary members on 31st December 2004 was 873; this represented a decrease in numbers of 43 from the year before. The number of Honorary members at the end of the year was 13, 15 being the maximum permissible under the Laws.

Publications

Throughout 2004 the strategy of the Association with regard to its publication has continued to be put in place. The objective remains the publication of high quality original research and review papers of world class on all aspects of applied research on crop production, crop protection and the cropping ecosystem. This objective has to be achieved by making every effort to use the new and rapidly evolving communication technologies in an ever more competitive market place.

Annals of Applied Biology ([http://www. Blackwellpublishing.com/aab](http://www.Blackwellpublishing.com/aab))

Eighty two papers were published in the two volumes (144 & 145) produced during 2004. From January 2004 two important changes were introduced:

- The structure of the Editorial board was changed. Five Senior Editors were appointed and are responsible for key areas of interest: Agriculture and Environment; Crop Improvement; Pest and Invertebrate Biology; Plant Pathogen Interactions and Statistics. The Senior Editors evaluate manuscripts and assign them for review to the appropriate members of the Editorial Board.
- The journal moved to online submission at <http://aab.manuscriptcentral.com>. This automates manuscript tracking and enables the quickest possible review.

The 'Online' version of the journal supported by 'Ingenta' continues to be accessed widely with over 10,000 hits during 2004 of which almost half resulted in manuscripts being downloaded. The Editorial Board worked hard to increase the profile and impact factor of *Annals of Applied Biology* and strategies to further increase the journals impact are in place for 2005. To maximise the exposure of the papers published, and to promote the journal, discussions with commercial publishers were concluded and from January 2005 the journal will be published by *Blackwell Publishing Ltd*.

Plant Biotechnology Journal (<http://www.plantbiotechjournal.com>)

This journal is published in association with the *Society for Experimental Biology* and *Blackwell Publishing Ltd*. Forty eight papers were published in the volume (2) containing six issues published in 2004. Articles were also available 'Online' via 'Synergy' to over 2,000 different institutions. Although the journal is only in its second year it has become established very quickly and over 30,000 articles were accessed in 2004, the most popular article was downloaded over 1,100 times. We expect the journal to gain its first impact factor in 2005. *Plant Biotechnology Journal* has raised the Association's profile in areas of modern technology.

Tests of Agrochemicals & Cultivars (TAC)

Volume 25, edited by Dr Alwyn Thompson, contained fewer papers than in previous years (10 compared to 13 in 2003 and 17 in 2002). The proportion of overseas papers was similar to the year before (90% compared to 85% in 2003).

Aspects of Applied Biology

The following two volumes of *Aspects of Applied Biology* were published to accompany scientific conferences held during the year (see below):

ASSOCIATION OF APPLIED BIOLOGISTS

Aspects 71: International Advances in Pesticide Application 2004

Aspects 72: Advances in applied biology: providing new opportunities for consumers and producers in the 21st century.

Descriptions of Plant Viruses

Published as a CD Rom and in web version, this is an invaluable information source for all those involved with the identification of plant viruses as well as students, teachers and researchers. It is unique in the breadth of the information that it covers.

A new CD Rom version is being developed to work on Windows XP and this is expected to be available in 2006. The Association is still seeking sponsorship for the cost of hosting the site.

Molecular Biology Notebook

Published on CD-Rom in collaboration with Rothamsted Research, sales were fairly low for the year totalling 7 single user copies and 2 network copies during 2004.

Newsletter

Three issues (53, 54 and 55) were published during the year and thanks go to all those who contributed articles. The newsletter includes update reports from Council, conference reviews, book reviews and useful website reviews, lists of new members, together with their interests, and other reports of scientific interest.

Scientific Conferences

Five scientific conferences were held in 2004, all residential and lasting two or more days. The final conference of the year was a large multi-disciplinary conference. A total of 570 delegates attended the conferences, 21 less than in 2003 when there were eleven conferences. The AGM was also held at The Royal Horticultural Society Gardens at Wisley and a celebration of the Association's centenary was held at the Linnean Society in London in November. In addition to those listed below, the Association was a partner in the 'Organic farming' conference in conjunction with the British Grassland Society and The Colloquium of Organic Research. Details of the full scientific conference programme for 2004 are given below:

5 – 7 January	International advances in pesticide application 2004
10 – 11 March	Increasing the effectiveness of world public sector agricultural research through partnerships: bases for novel paradigms
25 – 26 May	Agriculture in future rural landscapes: visionary perspectives of opportunities through innovative research in applied biology
27 – 28 September	Arable Weeds and Biodiversity
15 – 17 December	Advances in Applied Biology: providing new opportunities for consumers and producers in the 21 st century

All conferences in the 2004 programme were held in the UK

The success of the scientific conference programme was in very large part a result of hard work and enthusiasm on the part of members of the Specialist Group Committees and the AAB Office staff, and the Trustees are especially grateful for their contributions.

The conference programme was also supported substantially by the very generous donations and sponsorship detailed previously.

ASSOCIATION OF APPLIED BIOLOGISTS

Web Site (www.aab.org.uk)

The new AAB Web Site was launched on 1st January 2004, to celebrate the Association's Centenary year.

Affiliations to other Societies

Affiliation was maintained with the Institute of Biology; Dr A R Thompson represented the Association at meetings of the Affiliated Societies Forum. Affiliations were also maintained with the International Society for Plant Pathology (rep. Mr P Jones), the UK National Committee for Microbiology (rep. Dr R Kennedy), BCPC (Corporate member; rep. Dr K G Davies), Women in Biology Forum (rep. Mrs S H Hockland), the Foundation for Science and Technology and the Association of Learned & Professional Society Publishers.

During 2004 the Association entered into a Memorandum of Understanding with the European Society for Agronomy.

FINANCIAL REPORT 2004

Income & Expenditure

The Association's Centenary was a cause for celebration and the year was likely to be a strain on financial resources; celebrations are usually costly. The extra costs of these celebrations were, to a significant degree, mitigated by generous donations and sponsorship. The published accounts show a deficit on operations (that is, ignoring gains and losses on investments) of about £15,000 less than last year's. The improvement is the result of the more than halving of the £33,500 in the Association's 2003 share of investment in *Plant Biotechnology*. Removing this investment brings the 2004 deficit on operations to £63,500, which is comparable with £61,500 for 2003. There was a net gain in the value of the Association's investment portfolio of about £23,000, compared with a £25,000 increase during 2003.

Total income for the year was slightly more, about £8,000, than in 2003 and, on the face of it, distributed similarly. However, donations and sponsorship accounted as revenue for scientific conferences and meetings disguise a very sharp fall of £23,000 in registration fee income. Very disappointingly poor attendances at two Centenary meetings designed to assess the bearing of economic and social attitudes on the future of applied biology accounted for a large proportion of this shortfall. Additionally, attendance at the final Centenary meeting, the multi-disciplinary *Advances in Applied Biology*, was below expectation, producing only 80% of budgeted registration fees. Publications revenue was sustained because the increase in subscription rates for *Annals* compensated for the continuing attrition of its circulation.

The costs of the 2004 conference programme were, meeting by meeting, close to budget. Publications expenditure was much the same as the previous year except for the £4,000 cost of introducing ScholarOne, software to manage the editorial side of *Annals* production. Management and administrative expenditure overall rose some 8% compared with last year, as did the attributed staff costs. Establishment costs were about 3.6% higher but communications costs (which include the Newsletter and the AAB Centenary book) increased by nearly £9,000 (62%), reflecting the greatly increased activity during the Centenary year. The cost of the trustees meetings was satisfactorily but not yet sufficiently reduced; the overall cost of the voluntary management being about £6,000 (26%) less.

ASSOCIATION OF APPLIED BIOLOGISTS

Balance sheet

The Association's assets have declined by £57,000. The value of cash and investments fell significantly in the year from £724,000 to £592,000, a fall of £132,000 (18%). The cash proportion has fallen from 38% last year to 20%, divided between the £25,000 of membership fees and the balance held as liquid reserves and working capital. The fall in cash deposits is partly a consequence of the deficit on operations but mainly because the institutional subscriptions for *Annals* are now collected by Blackwell Publishing Limited (BPL) as part of the Association's agreement by which BPL produces, markets and distributes the journal. (While the above level of working capital may not be adequate the Association's investments from its portfolio may be liquidated when required.)

2005

Following two year's of significant deficits on operations and now that Centenary activities are no longer demanding attention the trustees have turned their efforts to setting the Association's finances on a sustainable basis. The provisional budget for 2005 based on an unchanged approach, which produced an unchanged deficit on operations was reviewed with the purpose of finding savings over the year of £15,000. As an additional measure, to contribute to the Association's overheads, a target of attracting £15,000 of new business for the Office was set. Paring expenditure, through, for instance, more extensive use of electronic communications and seeking new and less expensive suppliers has reduced costs. This has been augmented by reorganising office duties following the resignation of the Editorial Administrator so as to obviate her replacement. Attracting new business is less easy but a start has been made and a third of the target met.

Forecast of Expenditure for 2006

The reduction of the Association's costs in 2005 will continue to be useful but, to maintain its capacity to serve its members through scientific publishing and the promotion of scientific meetings, the Association requires a basic establishment, the costs of which are subject to inflation, though more moderate now than previously.

Proposed Membership Fees for 2006

The trustees' goal of raising a third of the general administrative costs from membership fees means that there should be a rise in the fees for 2006. The Council proposes modest rises for 2005 of £3, to £45, for the Ordinary membership and of £1.50, to £22.50, for the two concessionary classes of Student and Retired membership, which remain at 50% of the Ordinary fee. The discounts of £3 for Ordinary and £1.50 for Student and Retired members will be retained for those who pay by direct debit and, providing the subscription is received before the start of the year to which it applies, for those who pay by cash, cheque or credit or debit card.

Proposed members' subscription rates for Annals and for TAC for 2006

The Council proposes that the members' subscription for the printed version of *Annals* will be £66 in 2006, the online only version will be £29.38 (including VAT) and the combined print and online subscription will be £87.15 (including VAT). The Council proposes that the annual cost of TAC will remain at £10.

Statement of Trustees' Responsibilities

Charity law requires the Trustees to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the Charity and of the surplus or deficit of the Charity for that period. In preparing those financial statements, the Trustees are required:

- to select suitable accounting policies and then apply them consistently;

ASSOCIATION OF APPLIED BIOLOGISTS

- to make judgements and estimates that are reasonable and prudent; and
- to prepare financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue its activities.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the requirements of the 'Accounting by Charities - Statement of Recommended Practice' ('Charities SORP')

Risk Management

The trustees regularly review major operational and business risks to the charity and take such steps as are needed to mitigate them. The trustees believe that the current reserves are adequate in the light of those risks.

Reserves Policy

It is the policy of the charity to maintain, throughout the year, reserves enough to cover a year's total management, administration and support costs.

Authorised Charity Trustees

Prof. B R Kerry
President

Dr A J Keys
General Secretary

Mr M van den Driessche
General Treasurer

ASSOCIATION OF APPLIED BIOLOGISTS

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st DECEMBER 2004.**

	<u>NOTES</u>	<u>GENERAL FUND</u> £	<u>DESIGNATED FUND</u> £	<u>2004 TOTAL FUNDS</u> £	<u>2003 TOTAL FUNDS</u> £
INCOMING RESOURCES.					
Membership Fees.		27,912		27,912	25,830
Publications Income.	3	124,463		124,463	122,763
Meetings Income.	4	122,838		122,838	121,838
Investment Income.		20,798	3,668	24,466	24,851
Donations and Sponsorship.		7,974		7,974	-
Sundry Income.		313		313	600
		-----	-----	-----	-----
TOTAL INCOMING RESOURCES.		304,298	3,668	307,966	295,882
		-----	-----	-----	-----
RESOURCES EXPENDED.					
Publications.	3	95,717		95,717	91,483
Investment in new journal.		16,141		16,141	33,585
Meetings.	4	134,278		134,278	137,956
Grants and Donations.	12	380	496	876	1,936
Promotional Expenditure.		9,467		9,467	4,011
		-----	-----	-----	-----
Total Direct Charitable Expenditure.		255,983	496	256,479	268,971
Management and Administration Costs.	5	131,079		131,079	121,537
		-----	-----	-----	-----
TOTAL RESOURCES EXPENDED.		387,062	496	387,558	390,508
		-----	-----	-----	-----
NET (OUTGOING)/INCOMING RESOURCES BEFORE TRANSFER.					
		(82,764)	3,172	(79,592)	(94,626)
(Losses)/Gains on Investments.					
Realised.	7	(9,587)		(9,587)	(8,406)
Unrealised.	7	32,471		32,471	33,738
		-----	-----	-----	-----
NET MOVEMENTS IN FUNDS.		(59,880)	3,172	(56,708)	(69,294)
Balances carried forward at 31 st December 2003.		545,516	19,396	564,912	634,205
		-----	-----	-----	-----
Balances carried forward at 31 st December 2004.		£485,636	£22,568	£508,204	£564,911
		-----	-----	-----	-----

THERE WERE NO OTHER RECOGNISED GAINS OR LOSSES IN THE FINANCIAL YEAR.

THE NOTES IN APPENDIX 2 ARE INTEGRAL TO THESE FINANCIAL STATEMENTS.

THE AUDITORS REPORT IS ALSO PROVIDED IN APPENDIX 2

APPENDIX 2 IS AVAILABLE TO EVERYONE ON THE AAB WEB-SITE OR A PRINTED COPY MAY BE OBTAINED FROM THE AAB OFFICE.

ASSOCIATION OF APPLIED BIOLOGISTS
BALANCE SHEET AS AT 31st DECEMBER 2004.

	<u>NOTES</u>	<u>2004</u>		<u>2003</u>	
		£	£	£	£
FIXED ASSETS.					
Tangible Assets	6		13,840		11,543
LISTED INVESTMENTS.	7		470,511		445,914
CURRENT ASSETS					
Debtors.	8	28,983		65,424	
Bank Balances	9	120,983		277,793	
		-----		-----	
			149,966		343,217
		-----		-----	
CREDITORS due within one year					
Creditors.	10	100,794		80,850	
Prepaid Fees & Sales.	11	25,319		154,913	
		-----		-----	
			126,113		235,763
		-----		-----	
NET CURRENT ASSETS.			23,853		107,454
			-----		-----
TOTAL ASSETS LESS CURRENT LIABILITIES.			£508,204		£564,911
			-----		-----
CAPITAL:-					
ACCUMULATED FUNDS:-					
Unrestricted.			485,636		545,515
Designated.	(12)		22,568		19,396
			-----		-----
			£508,204		£564,911
			-----		-----

The Financial Statements were approved by the Association's Council at a meeting on 22nd June 2005 and signed on its behalf by:

.....
Dr B. Kerry
President.

.....
Dr A J Keys
General Secretary

.....
Mr M. van den Driessche
Treasurer.

THE NOTES IN APPENDIX 2 ARE INTEGRAL TO THESE FINANCIAL STATEMENTS.
THE AUDITORS REPORT IS ALSO PROVIDED IN APPENDIX 2
APPENDIX 2 IS AVAILABLE TO EVERYONE ON THE AAB WEB-SITE OR A PRINTED COPY MAY BE OBTAINED FROM THE AAB OFFICE.

ASSOCIATION OF APPLIED BIOLOGISTS
ELECTION TO SPECIALIST GROUP COMMITTEES FOR 2006

Nominations are sought for vacancies on each of the AAB's nine Specialist Group Committees. The present composition of each Group Committee can be seen overleaf. The nominations, duly seconded and accompanied by the consent of the nominees, should be sent to the Executive Officer, Carol Millman at the AAB Office to arrive *not later than 14th November 2005*

ASSOCIATION OF APPLIED BIOLOGISTS
(This form may be photocopied)

We wish to nominate Mr/Mrs/Miss/Ms/Dr/Professor*.....
of
for the committee of Group

Proposed by

Seconded by

Signed.....

Signed

Address.....

Address.....

.....

.....

.....

.....

.....

.....

* Delete as applicable

Consent to Nomination

I agree to nomination for the committee of Group

Signed

Address

.....

Date

SPECIALIST GROUP COMMITTEES FOR 2005

Applied Mycology and Bacteriology:

R Kennedy (Convenor) (2005)

R J Bryson (2006)

S Cummings (2007)

B Fraaije (2007)

D Kenyon (2007)

J West (2007)

P Jennings (2006)

K Thomas (2007)

Post-Harvest Biology:

L A Terry (Convenor) (2006)

R Bancroft (2006)

R Colgan (2007)

E Moorhouse (2006)

S Pearson (2006)

D Rees (2006)

A Snowdon (2006)

Entomology:

W E Parker (Convenor) (2006)

C Abivardi (2007)

R Binks (2006)

K A Evans (2007)

P Michaelides (2007)

R Storer (2007)?

Plant Physiology and Crop Improvement:

G Russell (Convenor) (2005)

M Andrews (2005)

M F B Dale (2007)

J Foulkes (2006)

N Halford (2006)

L Skøt (2006)

Nematology:

R L Gwynn (Convenor) (2008)

L M Castelli (2006)

K Devine (2006)

P P J Haydock (2005)

M Moens (2006)

B Pembroke (2006)

R N Perry (2006)

A Reid (2006)

J Pickup (2005)

M J Wilson (2006)

Virology:

M Stevens (Convenor) (2006)

J P Carr (2006)

P Jones (2005)

L Kenyon (2007)

O Le Gall (2005)

S A MacFarlane (2006)

N Spence (2006)

R A A van der Vlugt (2005)

Continued....

ASSOCIATION OF APPLIED BIOLOGISTS

Pesticide Application:

C R Glass (Convenor) (2008)

E S Alexander (2006)

S E Cooper (2006)

J V Cross (2007)

A Patey (2007)

T H Robinson (2006)

D Stock (2006)

J van de Zande (2007)

E W Thornhill (2006)

P E Walklate (2006)

Weeds and Agronomy:

E Stockdale (Convenor) (2008)

N Boatman (2005)

M Bush (2007)

G T Champion (2007)

D H K Davies (2007)

C Kelly (2007)

S Ogilvy (2006)

D L Sparkes (2007)

P Taylor (2007)

D Turley (2006)

Biological Control:

J Holland (Convenor) (2007)

D Chandler (2007)

R Greatrex (2007)

R Gwynn (2005)

D Hargreaves (2008)

R Jacobson (2007)

K Ling (2006)

R Shaw (2006)

J Whipps (2007)

D J Wright (2007)

ASSOCIATION OF APPLIED BIOLOGISTS
Appendix to the AAB Annual Report 2004

- 1 New Members of the Association for 2004 (available to Members only)
- 2 Notes to the Financial Statements and Auditors Report (available to all)

All of the above reports are available on the AAB web-site (www.aab.org.uk) or from the AAB office.

Appendix 1 of the AAB Annual Report 2004

New Members of the Association 2004

- Mr A A Al-Siyabi**, *Department of Agriculture, University of Reading, P O Box 236, Earley Gate, READING, Berkshire RG6 2AT*
- Mr A Baburai Nagesh**, *MSc, 30 College Road, Sutton Bonington, LOUGHBOROUGH, Leicestershire LE12 5RA*
- Dr J Barnes**, *BSc PhD, School of Biology, University of Newcastle upon Tyne, Devonshire Building, Devonshire Terrace, NEWCASTLE UPON TYNE NE1 7RU*
- Dr R P Bateman**, *BSc MSc PhD, IPARC, Imperial College at Silwood Park, ASCOT SL5 7PY*
- Mrs H Baxter**, *BSc CertCropProt, 24 Church Street, Corby Glen, GRANTHAM NG33 4NJ*
- Dr N Birchfield**, *BA PhD, USEPA Headquarters, Ariel Rios Building, 1200 Pennsylvania Avenue NW, MC 7507C, 20460 WASHINGTON DC, USA*
- Dr C N Bogahawatte**, *BSc MPhil PhD, Biodiversity & Ecology Division, University of Southampton, Medical & Biological Science Building, Bassett Crescent East, SOUTHAMPTON SO16 7PX*
- Mr J Bolandandam**, *5 Mylne Field Cottages, Invergowrie, DUNDEE DD2 5BU*
- Ms B Bowley**, *BSc, Syngenta, Jealott's Hill International Research Centre, BRACKNELL, Berkshire RG42 6EY*
- Mr P Braekman**, *BSc MSc, CLO-DVIL, Ministry of the Flemish Community, BV, Gansberghelaan 115, B-9820 MERELBEKE, Belgium*
- Dr K Brandt**, *PhD, School of Agriculture Food & Rural Development, University of Newcastle upon Tyne, NEWCASTLE UPON TYNE NE1 7RU*
- Mr C Bravo**, *Research Engineer, Landbouwwerktuigkunde, K U Leuven, Lab, Kasteelpark Arenberg 30, B-3001 HEVERLEE, Belgium*
- Miss L M Castelli**, *Scottish Crop Research Institute, Invergowrie, DUNDEE DD2 5DA*
- Ms G A Chope**, *BSc, 10 Huxleys Way, EVESHAM, Worcestershire WR11 4BU*
- Mr G Clarkson**, *BSc MSc, St Helens, Ludwell Lane, Waltham Chase, SOUTHAMPTON, Hampshire SO32 2NP*
- Prof G Coates**, *BSc BASIS CPAIII, 110 Bowbridge Gardens, Bottesford, NOTTINGHAM NG13 0AZ*
- Dr H Daniell**, *PhD, University of Central Florida, Biomolecular Science Building 20, Room 336, ORLANDO, FL 32816-2364, USA*
- Dr G Davies**, *BSc MSc PhD, HDRA, Ryton Organic Gardens, COVENTRY CV8 3LG*
- Mr M A Delele**, *MSc, Brusselstraat 165 / K311, LEUVEN, B-3000, Belgium*
- Prof P Dixon**, *Grueldykes, DUNS, Berwickshire TD11 3QJ*
- Mr J Dixon-Dawson**, *BA MA, Business School, University of Sunderland, The Reg Vardy Centre, St Peters Campus, Sunderland SR6 0DD*
- Mr H Dobson**, *MSc, IPARC, Imperial College at Silwood Park, Ascot, Berks SL5 7PY*
- Mr D Doukas**, *BSc MSc, University of Reading, School of Plant Sciences, READING, RG6 6AS*
- Dr R Drake**, *PhD, Syngenta Seeds Ltd, Hill Farm Road, Whittlesford, CAMBRIDGE CB2 4QT*
- Ms H Eriksson**, *MSc, Department of Entomology, SLU, Box 7044, 750 07 UPPSALA, Sweden*
- Ms I Esteves**, *AgrEng, PPI/NIU, Rothamsted Research, HARPENDEN, Hertfordshire AL5 2JQ*
- Mr D W Feuerhelm**, *BSc, Elsoms Seeds Ltd, Pinchbeck Road, SPALDING, Lincolnshire PE11 1QG*
- Dr A Gamliel**, *Agricultural Research Organization, The Volcani Center, Institute of Agricultural Engineering, Laboratory for Pest Management Research, P O Box 6, BET DAGAN 50250, Israel*
- Dr S Gan-Mor**, *Institute of Agricultural Engineering, PO Box 6, 50250 BET DAGAN, Israel*
- Dr J Garratt**, *PhD, Enviresearch Ltd, Nanotechnology Centre, Herschel Building, University of Newcastle, NEWCASTLE UPON TYNE NE1 7RU*
- Ir E L S Goossens**, *CLO-DVL, Burg. V. Gansberghelaan 115, B-9820 MERELBEKE, Belgium*
- Ms R Gray**, *BAgrSc, 51 Strong Avenue, GRACEVILLE, Queensland 4075, Australia*

ASSOCIATION OF APPLIED BIOLOGISTS

- Dr R M Greatrex**, BSc PhD, Syngenta Bioline, Telstar Nursery, Holland Road, LITTLE CLACTON, Essex CO16 9QG
- Ms E A Green**, 43A New Road, East Hagbourne, DIDCOT, Oxfordshire OX11 9JX
- Mr M R Green**, BSc, Rural Development Service – Leeds, Government Buildings, Otley Road, Lawnswood, LEEDS LS16 5QT
- Dr D J Greenwood CBE FRS**, DSc CBE FRS, 23 Shelly Road, STRATFORD UPON AVON, Warwickshire CV37 7JR
- Dr R Hackett**, BAgrSc PhD, Teagasc, Oak Park, CARLOW, Ireland
- Mr A Haley**, BSc, Harper Adams University College, NEWPORT, Shropshire TF10 8NB
- Mrs E H Hall**, BSc MSc, Syngenta Crop Protection UK Limited, Whittlesford, CAMBRIDGE CB2 4QT
- Mr R Hall**, BA ACA, University of Sunderland, Reg Vardy Centre, St Peters Campus, SUNDERLAND SR6 0DD
- Mrs C M Hayes**, BSc MSc, 15A Merridale Lane, WOLVERHAMPTON WV3 9RD
- Mr R Hayes**, BSc MSc, 15A Merridale Lane, WOLVERHAMPTON WV3 9RD
- Ms G Howarth**, BSc BSA, 649 Guelph Crescent, SASKATOON, SK, Canada S7H 4R5
- Mrs N R Humayoon**, University of Reading - SPUR E - TOB 1, Department of Agriculture, P O Box 236 - 1 Earley Gate, Whiteknights, READING, Berkshire, RG6 6AT
- Mr S V K Jagadish**, No 906 - Sibly Hall, Redhatch Drive, Earley, READING, Berkshire
- Ms B R Jauhangeer**, MSc, University of Westminster, School of BioSciences, 115 New Cavendish Street, LONDON W1W 6UW
- Ms V S Jayamanne**, BSc MPhil, School of Biomedical & Molecular Sciences, University of Surrey, GUILDFORD GU2 7XH
- Mrs L S Karanja**, BSc MSc, Kenya Agricultural Research Institute, KARI – Njoro, P O NJORO, Kenya
- Dr A J Keys**, BSc PhD DIC, Rothamsted Research, HARPENDEN, Hertfordshire AL5 2JQ
- Dr N Kift**, PhD, NFU, Agriculture House, 164 Shaftesbury Avenue, LONDON WC2H 8HL
- Dr F Kimmins**, BSc PhD, Natural Resources International Ltd, Park House, Bradbourne Lane, AYLESFORD, Kent ME20 6SN
- Mr A Laczynski**, MA, CLO DVL, Burg Van Gansberghelaan 115, MERELBEKE 9820, Belgium
- Ms L Laurens**, John Innes Centre, Norwich Research Park, Colney Lane, NORWICH, Norfolk NR4 7UH
- Ms A Lee**, 537 East Chisenbury, PEWSEY, Wiltshire SN9 6AQ
- Prof B J Legg**, BA PhD FEng FIBiol FIAgrE, NIAB, Huntingdon Road, CAMBRIDGE CB3 0LE
- Prof J M Lenne**, BAgrSci, PhD DAgrSci, North Oldmoss Croft, Fyvie, TURRIFF, Aberdeenshire AB53 8NA
- Ms K Ling**, BSc, Eden Project, BODELVA, Cornwall PL24 2SG
- Mr N MacDonald**, MIBiol, 28 Church Mews, Sutherton, BOSTON, Lincolnshire PE20 2LE
- Dr D W Manktelow**, PhD, HortResearch, Private Bag 1401, HAVELOCK NORTH, New Zealand
- Dr R H Manzanilla-Lopez**, BSc MSc PhD, 16 Coleswood Road, HARPENDEN, Hertfordshire AL5 1EQ
- Dr H Martin**, PhD, Royal Agricultural College, CIRENCESTER, Gloucestershire GL7 6JS
- Mr H S S Mathur**, MSc, University of Westminster, 115 New Cavendish Street, LONDON W1W 6UW
- Dr S Mayes**, PhD, 21 Crossdale Drive, Keyworth, NOTTINGHAM NR12 5HP
- Ms I McKay**, MPhil, “Netherby”, Park Road, JOHNSTONE, PA5 8LS
- Mr J W McNicol**, BSc MSc, BioSS, Scottish Crop Research Institute, Invergowrie, DUNDEE DD2 5DA
- Dr J M Mehta**, BSc MSc PhD, Dow AgroSciences, European Development Centre, 2nd Floor, 3 Milton Park. ABINGDON, Oxfordshire OX14 4RN
- Dr A J Miller**, BSc PhD, Crop Performance & Improvement, Rothamsted Research, HARPENDEN, Hertfordshire AL5 2JQ
- Mr M Moens**, CLO – DGB, Burg van Gansberghelaan 96, MERELBEKE 9820, Belgium

ASSOCIATION OF APPLIED BIOLOGISTS

Mr A Mohmed, *Obaiducla Building - Flat #6, Al Rolla St, P O Box 72930, DUBAI, United Arab Emirates*

Prof M Mojasevic, *BSc MSc PhD, Pesticide Department, Faculty of Agriculture, University of Belgrade, Nemanjina 6, 1180 BELGRADE-ZEMUN, Serbia & Montenegro*

Dr P S Morley, *BSc PhD, Wight Salads P O Ltd, Main Road, Arreton, NEWPORT, Isle of Wight PO30 3AR*

Ms D E Muddyman, *BSc, Cereal Pathology, NIAB, Huntingdon Road, CAMBRIDGE CB3 0LE*

Prof R C Murfitt, *BSc, Ecological Sciences, Syngenta, Jealott's Hill International Research Centre, BRACKNELL, Berkshire RG42 6ET*

Mr S K A Natesan, *University of Cambridge, 220 Molecular Biology Laboratory, Department of Plant Sciences, CAMBRIDGE CB2 3EA*

Mr M Navascues, *BSc, University of East Anglia, School of Biological Sciences, NORWICH, Norfolk NR4 7TJ*

Dr R Neilson, *MSc PhD, Scottish Crop Research Institute, Invergowrie, DUNDEE DD2 5DA*

Prof J D Oldham, *BSc PhD, Head of Research & Development, SAC, West Mains Road, EDINBURGH EH9 3JG*

Prof C Opperman, *PhD, Centre of Biology for Nematode Par., North Carolina State University, Box 7253, RALEIGH, North Carolina 27695, USA*

Ms R Osborn, *BSc, Nematology & Entomology Group, Harper Adams University College, NEWPORT, Shropshire TF10 8NB*

Dr A Osbourn, *BSc PhD, John Innes Centre, Colney Lane, NORWICH NR4 7UH*

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ASSOCIATION OF APPLIED BIOLOGISTS

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ASSOCIATION OF APPLIED BIOLOGISTS
APPENDIX 2 TO THE AAB ANNUAL REPORT 2004

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2004.

1. ACCOUNTING POLICIES.

a) Basis of Preparation of Financial Statements.

These Accounts are prepared under the historical basis of accounting except for investments which have been included at re-valued amounts and in accordance with the Financial Reporting Standard for Small Entities (effective June 2002). In preparing the Financial Statements the charity follows best practices as laid down in the Statement of Recommended Practice, "Accounting and Reporting by Charities" (SORP 2000) issued in October 2000 and SORP Update Bulletin 1 issued in December 2002.

b) Membership Fees.

Membership Fees, which are currently exempt from VAT, are accounted for in the year to which they relate.

c) Publications.

The cost of production of all publications is written off in the year of publication.

d) Investments.

The listed investments have been included at market value on the Balance Sheet date in accordance with the revised Statement of Recommended Practice, Accounting by Charities.

e) Fixed Assets.

The cost of office equipment is written off by equal annual instalments over their expected useful life of four years.

f) Taxation.

The Association is a Registered Charity (No. 275655) and as such is ordinarily exempt from Income Tax, Capital Gains Tax and Corporation Tax.

The Association is registered with H. M. Customs and Excise for Value Added Tax purposes under VAT Registration Number GB 326-8075-49.

	<u>2004</u> £	<u>2003</u> £
2. OPERATING SURPLUS.		
The Operating Surplus is stated after charging:-		
Depreciation of Tangible Fixed Assets - for use by the charity.	£7,757	£5,413
Insurance to indemnify the Trustees or other officers against the consequences of any neglect or default on their part.	£1,287	£1,207
Auditors Remuneration.	£3,300	£3,300

ASSOCIATION OF APPLIED BIOLOGISTS

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2004.**

		<u>2004</u>		<u>2003</u>	
	£		£		£
3. "PUBLICATIONS INCOME AND EXPENDITURE ACCOUNT					
INCOME:					
Current Annals & 'TAC' - Subscribers.		108,724		106,012	
Current Annals & 'TAC' - Members.		8,685		9,502	
Parts and Back Volumes Annals.		654		1,204	
Aspects and 'TAC'.		3,701		3,891	
'DPV' CD Roms (Net of Proceeds to Third Parties).		556		469	
MB Notebooks (Net of Proceeds to Third Parties).		488		756	
Royalty Income.		1,497		87	
Sundry Income		158		842	
		124,463		122,763	
TOTAL INCOME			124,463		122,763
EXPENDITURE:					
Publishing Costs:					
Annals.		17,230		18,208	
'TAC'.		845		1,462	
Aspects.		1,531		1,826	
Electronic Publishing:					
Ingenta		5,517		1,510	
Mailing Costs:					
Annals.		7,771		7,945	
'TAC'.		652		1,037	
Aspects.		344		384	
'DPVs' and CD Rom's.		8		15	
MB Notebooks.		12		50	
Staff Costs:					
Salaries, National Insurance and Pensions.		51,776		48,144	
Travel, Subsistence and Sundry Expenses.		176		205	
Board of Editors:					
Travel, Subsistence and Sundry Expenses.		4,367		5,343	
Office Costs:					
Postage and Carriage.		1,580		1,848	
Miscellaneous.		631		524	
Promotion Expenditure		59		-	
Publishers Indemnity Insurance.		3,218		2,982	
Sundry Expenses.					
		95,717		91,483	
TOTAL EXPENDITURE.			95,717		91,483
			£28,746		£31,280
SURPLUS FOR THE YEAR.			£28,746		£31,280

ASSOCIATION OF APPLIED BIOLOGISTS

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2004.**

		<u>2004</u>		<u>2003</u>	
	£		£		£
4. CONFERENCES					
INCOME AND EXPENDITURE ACCOUNT.					
INCOME:					
Registration Fees.	96,523			119,338	
Donations and Sponsorship.	26,315			2,500	
TOTAL INCOME		122,838		121,838	
EXPENDITURE:					
Venue Charges.	12,182			16,449	
Delegates' Residential and Catering Charges.	57,770			55,062	
Total Facilities Costs	69,952			71,511	
Printing and Stationery.	14,056			8,319	
Speakers' and Organisers' Expenses.	13,390			26,530	
Grants for Meeting Attendance.	16,787			-	
Planning Groups' Expenses.	1,365			1,253	
Staff Costs:					
Salaries, etc.	10,057			12,036	
Travelling, etc.	2,638			2,065	
Office Costs					
Postage, etc.	2,351			2,070	
Telephone, etc.	71			94	
Service and Maintenance Contracts.	1,866			997	
Miscellaneous Expenses.	1,745			7,864	
Bad Debt Written Off.	-			178	
TOTAL EXPENDITURE.		134,278		132,917	
Prior Year Adjustment.		-		5,039	
DEFICIT FOR THE YEAR.		£(11,440)		£(16,118)	

ASSOCIATION OF APPLIED BIOLOGISTS

**NOTES TO STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2004.**

		<u>2004</u>		<u>2003</u>	
	£		£		£
5. MANAGEMENT & ADMINISTRATION COSTS.					
Staff Costs:					
Salaries, National Insurance and Pensions.	55,840			49,643	
Training.	2,218			187	
Travel and Sundry Expenses.	433			1,814	
Recruitment.	480			3,149	
Payroll Services.	358			338	
Temporary Staff.	138			-	
	<hr/>		59,467	<hr/>	55,131
Establishment Costs:					
Rent.	7,697			6,153	
Insurance.	974			972	
Service and Maintenance Contracts.	2,856			4,005	
	<hr/>		11,527	<hr/>	11,130
Communications Costs:					
Postage and Carriage.	8,925			5,269	
Printing and Stationery.	3,915			3,305	
AAB Newsletter.	5,739			3,650	
Telephone and Fax.	313			439	
Internet Services.	3,838			1,347	
	<hr/>		22,730	<hr/>	14,010
Management Expenses:					
Council and Executive Meetings.	8,477			14,667	
Specialist Group Meetings.	5,469			4,958	
Annual General Meeting.	1,217			1,489	
Trustees' Indemnity Insurance.	1,287			1,207	
	<hr/>		16,450	<hr/>	22,321
Legal and Professional Expenses:					
Legal Fees, Tax Advice, etc.	1,120			210	
Audit and Accountancy.	3,300			3,300	
Investment Management.	4,348			3,924	
	<hr/>		8,768	<hr/>	7,434
Miscellaneous Expenses:					
Subscriptions.	1,544			1,944	
Financial Charges.	2,412			2,541	
Sundry Expenses.	424			1,613	
	<hr/>		4,380	<hr/>	6,098
Depreciation:					
Office Equipment.	7,757			5,413	
	<hr/>		7,757	<hr/>	5,413
Total Expenditure for the Year.			<hr/> £131,079 <hr/>		<hr/> £121,537 <hr/>

ASSOCIATION OF APPLIED BIOLOGISTS

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2004.**

6. FIXED ASSETS.	COST	DEPRECIATION	NET
	£	£	£
Balances at 1 st January 2004.	100,043	88,500	£11,543
Disposals during year.	-		
Additions during year.	10,054		
Depreciation Charge for 2004.		7,757	
	-----	-----	-----
Balances at 31st December 2004.	£110,097	£96,257	£13,840
	-----	-----	-----

	<u>2004</u>	<u>2003</u>
	<u>TOTAL</u>	<u>TOTAL</u>
	£	£
7. INVESTMENT TRANSACTIONS.		
SUMMARY.		
Opening Value of Investments at 1 st January 2004.	445,914	426,914
Add: Investments Purchased.	172,001	53,700
	-----	-----
Less: Sales at Cost (See below).	617,915 (179,875)	480,614 (68,438)
	-----	-----
Unrealised Gain during year.	438,040 32,471	412,176 33,738
	-----	-----
Closing Value of Investments at 31 st December 2004.	£470,511	£445,914
	-----	-----
SALE OF INVESTMENTS.		
Proceeds	170,288	60,032
Cost of Investments Sold.	(179,875)	(68,438)
	-----	-----
Realised Loss during Year.	£(9,587)	£(8,406)
	-----	-----

The differentiation between Narrower and Wider range investments is no longer required by Charity Law

Investments are valued by Lloyds Private Banking Ltd.

ASSOCIATION OF APPLIED BIOLOGISTS

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2004.**

	<u>2004</u> £	<u>2003</u> £
8. DEBTORS.		
Accrued Interest Receivable.	-	-
Sundry Debtors.	17,543	44,544
Inland Revenue - Taxation Recoverable.	210	154
Prepayments.	8,878	20,726
H. M. Customs and Excise - VAT.	2,352	-
	£28,983	£65,424
9. BANK ACCOUNTS.		
Deposit Accounts.	115,190	261,122
Current Accounts.	5,793	16,671
	£120,983	£277,793
10. CREDITORS.		
Publication Costs.	21,551	33,585
Meeting Costs.	5,066	8,080
Sundry Creditors.	53,402	23,490
Inland Revenue - PAYE & NIC.	2,800	2,549
H. M. Customs and Excise - VAT.	-	1,222
Grants and Donations committed but not yet paid.	-	2,262
Accrued Charges.	17,975	9,662
	£100,794	£80,850
11. PREPAID SALES & SUBSCRIPTIONS FOR 2004		
Membership Fees for 2005	19,559	20,595
Subscriptions for Annals of Applied Biology & TAC:-		
Members	5,760	6,936
Institutions etc.	-	82,488
Attendance Fees for Scientific Meetings.	-	44,894
	£25,319	£154,913

ASSOCIATION OF APPLIED BIOLOGISTS

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2004.**

12. DESIGNATED FUNDS FOR TRAVEL GRANTS.

Cash funds previously set aside to generate income for travel grants have been partly utilised during the year, therefore the interest generated has been reduced.

Partly as a result of this, the Trustees took a decision to allocate an appropriate amount to travel grants each year in the future.

Travel Funds for:	Visiting Overseas Lecturers £	Graduate Research Students £	2004 Total £	2003 Total £
Balances at the start of the Year.	4,115	15,281	19,396	17,471
Prior Year Adjustments.	(27)	-	(27)	1,517
Income to the Funds in the Year.	2,001	1,667	3,668	3,753
	-----	-----	-----	-----
Total available for Grants.	6,089	16,948	23,037	22,741
<u>Less:</u> Grants Committed in the Year.	-	464	464	3,345
Bank Charges Provided.	5	-	5	-
	-----	-----	-----	-----
Balances at the end of the Year.	£6,084	£16,484	£22,568	£19,396
	-----	-----	-----	-----
Grants Outstanding 31 st December 2004.	£-	£-	£-	£2,262
	-----	-----	-----	-----

13. STAFF COSTS.

	<u>2004</u> £	<u>2003</u> £
Salaries	101,552	104,160
Pensions	6,064	5,663
	-----	-----
	£107,616	£109,823
	-----	-----
	<u>2004</u>	<u>2003</u>
The average weekly number of staff employed during the year was, as full time equivalents:	<u>4.5</u>	<u>4.5</u>

No Employee received remuneration of more than £50,000

14. PAYMENT TO THE TRUSTEES AND CONNECTED PERSONS.

No remuneration or other benefit has been paid, directly or indirectly, to any of the Charity's Trustees. All seventeen of the Charity's Trustees have been reimbursed for travelling and subsistence expenses actually and necessarily incurred on the business of the Charity.

No remuneration or other benefit has been paid during the year to any person connected with the Charity, directly or indirectly, other than the salaries paid to the employees.

ASSOCIATION OF APPLIED BIOLOGISTS

**REPORT OF THE INDEPENDENT AUDITORS TO THE
TRUSTEES OF THE ASSOCIATION OF APPLIED BIOLOGISTS**

We have audited the financial statements of The Association of Applied Biologists for the year ended 31st December 2004 on pages 5 to 13 which have been prepared under the historical cost convention and the accounting policies set out on page 7.

This report is made solely to the charity's trustees, as a body, in accordance with the Charities Act 1993. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Trustees and Auditors

As described on page 3, the Trustees are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Auditing Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We have been appointed as Auditors under section 43 of the Charities Act 1993 and report in accordance with regulations made under section 44 of that Act.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Charities Act 1993. We also report to you if, in our opinion, the Report of the Trustees is not consistent with the financial statements, if the Charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding Trustees' remuneration and transactions with the Charity is not disclosed.

We read the Report of the Trustees and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the Charity as at 31st December 2004 and of its incoming resources and application of resources in the year then ended and have been properly prepared in accordance with the Charities Act 1993.

**George Nott House,
119 Holloway Head,
Birmingham, B1 1QP.**

**CLERE'S LIMITED,
CHARTERED CERTIFIED ACCOUNTANTS,
REGISTERED AUDITORS.**

24th August 2004