

ASSOCIATION OF APPLIED BIOLOGISTS

The Object of the Charity is 'to promote the study and advancement of all branches of Biology and, in particular (but without prejudice to the generality of the foregoing) to foster the practice, growth and development of applied biology, including the application of biological sciences for the production and preservation of food, fibre and other materials and for the maintenance and improvement of the earth's physical environment'.

The Council of Members (Trustees) for 2007

President:	Prof. P J Lea
President Elect:	Prof. M J Jeger
General Secretary:	Dr A J Keys
General Treasurer:	Dr J D Knight
Chairman of the Editorial Boards:	Prof. M A J Parry
Programme Secretary:	Dr G Russell
Meetings Treasurer:	Dr J D Knight
Membership Officer:	Dr C Kelly
Newsletter Editor:	Vacancy
Convenors of Specialist Groups:	
Applied Mycology & Bacteriology:	Dr K R Thomas
Biological Control:	Dr J Holland
Cropping and the Environment	Dr E A Stockdale
Entomology:	Dr W E Parker
Nematology:	Dr R L Gwynn
Pesticide Application:	Mr C R Glass
Plant Physiology & Crop Improvement:	Prof. N G Halford
Post-harvest Biology:	Dr L A Terry/Vacancy
Virology:	Dr M Stevens

Executive Officer: Mrs C A Millman

Registered Office: AAB Office, The Warwick Enterprise Park, Wellesbourne, Warwick CV35 9EF, UK

Tel: +4(0)1789 472020; Fax: +44 (0)1789 470234

Email: carol@aab.org.uk; Home Page: <http://www.aab.org.uk>

Registered Auditors: Clere's Ltd, George Nott House, 119 Holloway Head, Birmingham B1 1QP

Advisers:

Accountants: Clere's Ltd, George Nott House, 119 Holloway Head, Birmingham B1 1QP

Bankers: Barclays Bank plc, South Warwickshire Group of Branches,
150 The Parade, Leamington Spa, Warwickshire CV32 4AZ

Solicitors: Martineau Johnson, St Philips House, St Philips Place, Birmingham B3 2PP
Needham & James, 25 Meer Street, Stratford on Avon, Warwickshire CV37 6QB

Tax Advisers: Clere's Ltd, George Nott House, 119 Holloway Head, Birmingham B1 1QP

Independent Financial Advisers: Cherwell Asset Management, The Old Granary, Shotteswell, Oxon
OX17 7HU

Investment Fund Managers: Lloyds TSB Private Banking Limited, 50 Grosvenor Street, London
W1K 3LF

Insurance Brokers: Stackhouse Poland, Exchange House, Station Road, Liphook,
Hampshire GU30 7ER
Access Insurance, 1 Regent Street, London SW1Y 4NW

ASSOCIATION OF APPLIED BIOLOGISTS

Notice of a SPECIAL GENERAL MEETING

There will be a Special General Meeting (SGM) of the Association at 12.40 on 11 September 2008 at the University of Nottingham, Sutton Bonington Campus, Loughborough, Leicestershire. This meeting will immediately precede the Annual General Meeting of the Association. The purpose of the SGM will be to consider changes to the Laws of the Association, proposed by Council, to:

- 1) Remove the post of Chairman of the Board of Editors and replace with Publications Officer.
- 2) Remove the post of Newsletter Editor.

Note

It is proposed that an Editor-in-Chief be appointed for *Annals of Applied Biology* who will not be a member of Council or a Trustee. Members of Council will continue to serve on the Management Boards of both *Annals of Applied Biology* (together with the Executive Officer) and *Plant Biotechnology Journal*.

The proposed deletions to the existing law 9.1.1, 9.2.1 and 10.1 are underlined and the additions are in bold.

- 9.1.1 'Council' shall consist of the Honorary Officers (the President, the President-elect, who shall normally succeed the President, the General Treasurer, the Meetings Treasurer, the General Secretary, the Programme Secretary, the Membership Officer, the Newsletter Editor and **the Publications Officer** the Chairman of the Editorial Boards) together with the Conveners of the A.A.B. Specialist Groups. The term 'Honorary Officer' will also include any other person designated at a General Meeting as an Honorary Officer.
- 9.2.1 'The Executive Committee' shall consist of the President, the President-elect, the General Treasurer, the Meetings Treasurer, the General Secretary, the Programme Secretary, the Membership Officer, the Newsletter Editor and the Chairman of the Editorial Boards **Publications Officer**.
- 10.1 The persons to hold the offices of President, President-elect, General Treasurer, Meetings Treasurer, General Secretary, Programme Secretary, Membership Officer, Newsletter Editor and Chairman of the Editorial Boards **Publications Officer** shall be elected at the Annual General Meeting of the Association.

ASSOCIATION OF APPLIED BIOLOGISTS
ANNUAL GENERAL MEETING 2008

The Annual General Meeting (AGM) of the Association will be held at 12.45 at the University of Nottingham, Sutton Bonington Campus, Loughborough, Leicestershire on 11 September 2008. The draft minutes of the 2007 AGM are attached together with the Report of the Trustees and Financial Statements for 2007, a list of new members of the Association elected in 2007, nominations for Officers of the Association for 2009 and proposed Convenors of the Specialist Groups for 2009.

AGENDA

- 1 Apologies for absence
- 2 Minutes of the Annual General Meeting held at the University of Greenwich at Greenwich on 11 September 2007 and matters arising
- 3 Report of the Trustees for 2007 (excluding the Financial Report)
- 4 Financial Report for 2007
- 5 Membership Fees and Subscriptions for *Annals of Applied Biology* for 2009
- 6 Trustees for 2009 - Nominations from Council:
Officers:

President	Prof MJ Jeger
President Elect	Prof T J Hocking
General Secretary	Dr AJ Keys
General Treasurer	Dr JD Knight
Meetings Treasurer	Mr CR Glass
Programme Secretary	Dr G Russell
Membership Officer	Dr C Kelly
Publications Officer	No Nomination

Convenors to be Confirmed:

Applied Mycology and Bacteriology	Dr K Thomas
Biological Control	Dr J Holland
Cropping and the Environment	Dr EA Stockdale
Nematology	Dr J Pickup
Pesticide Application	Mr S Cooper
Plant Physiology and Crop Improvement	Prof NG Halford
Virology	Dr M Stevens
- 7 Appointment of Auditors for 2009
- 8 Creation of a new Specialist Group – Food Systems
This will be concerned with all aspects of food quality and safety from farm to plate.
- 9 Any Other Business

**DRAFT minutes of the Annual General Meeting,
held on 11 September 2007 at the University of Greenwich**

The Meeting started at 13.34

The President, Professor P J Lea took the chair and confirmed that the meeting was quorate.

1 Apologies for Absence

Apologies for absence were received from the following: Prof. Fred T Last, Prof. Jeff Moorby, Prof. Brian Kerry, Prof. Martin Parry, Alastair Leake, Richard Glass, John Holland, Keith Thomas, Elizabeth Stockdale, Clare Kelly, Bill Parker, David Hand and Mike May

2 Minutes of the Annual General Meeting held at Holmewood Hall, Peterborough on 21 September 2006

The minutes of the 2006 AGM were among the papers in the notice of the 2007 AGM. Dr J D Knight proposed that the minutes should be accepted as a true record of the meeting held on 21 September 2006. This motion was seconded by Dr J P Carr and agreed by all present.

Matters arising

There were no matters arising from the minutes.

3 Approval of the Report of the Trustees was proposed by Mike van den Driessche, seconded by Prof M J Jeger and agreed unanimously.

Financial Report for 2006

The financial statements for 2006 were included among the papers with the notice of the meeting. Dr J D Knight, the Honorary Treasurer, outlined the main points in the statements after paying tribute to his predecessor, Mike van den Driessche who was in charge for the year in question. 2006 had been a good year compared to the past few years with a deficit of less than £2000. Conferences had produced a surplus thanks to great efforts by the Office, Convenors and Organisers. Income from publications had increased. The *Plant Biotechnology Journal* was growing in popularity and whilst we were likely to have to continue to invest for a few more years we expect the journal to produce a return in the longer term. The Wiley/Blackwell merger was associated with a prediction of a lower income next year. This may be due to a re-alignment of objectives or a change in accounting policy. It is not clear whether the prediction is accurate. The conference programme is healthy and the main requirement is that from year to year a balance is achieved so the surplus for 2006 can be set against deficits in previous years. It was encouraging that the Office has a settled compliment of staff so that administration costs can be predicted more accurately. A larger overall deficit is possible next year. Attempts will continue to run more conferences to achieve income to set against office costs.

A discussion was initiated by Prof Bryan Harrison who suggested that the merger of Blackwell Publications with Wiley might have advantages by increasing exposure to potential markets in America. Since the market for hard copy was declining, and some libraries were not taking any hard copies, the pricing of electronic versions was becoming increasingly important. Would the Association receive adequate profits from electronic versions of its journals?

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Mike van den Driessche and Prof Lea said that the publishing houses were having a difficult time and could not predict accurately the future profits because of increasing online publishing and the trend to open access. It was pointed out also that the Association's contract with the Publisher was for a fixed proportion of the profits. Since profits are shared, it is in the interest of the Publisher as much as the Association to maintain and improve sales. Mike van den Driessche remarked that it may be advantageous to convert to open access or start a new open access journal

Prof Roger Hull asked if the policy for *Annals of Applied Biology* was being changed to take advantage of emerging markets by changing the content. Was there a move to attract papers from China and any attempt to assist authors by translation services and general help? Prof. Lea responded that the content depends on the manuscripts submitted as well as editorial policy and that Blackwell Publishing provided access to translation services. It helps to have Editors from the countries concerned.

Dr S A MacFarlane proposed that the Financial Report should be adopted and Dr M Stevens seconded this motion. There was unanimous support.

Membership Fees and Subscriptions for Annals of Applied Biology for 2008

Dr Knight reported that the Council agreed to the proposal that the fee for ordinary members should be increased by £1 to £49 and by £0.50 to £24.50 for student and retired members.

Following a proposal from M van den Driessche seconded by Prof M J Jeger, these increases were approved by members present.

Dr Knight then proposed that member's subscriptions for *Annals of Applied Biology* for 2008 should remain unchanged from 2007 at £66 for the printed version, £58.75 (including VAT) for the online version and £87.15 (including VAT) for both printed and online versions.

Approval of the subscription amounts was proposed by Prof. Roger Hull, seconded by Dr John Carr and agreed by members present.

Trustees for 2008 Including Election of Officers

Nominations of Council

Dr John Carr proposed and Prof Bryan Harrison seconded the proposal that the following nominations from Council should be elected *en bloc*. This election was agreed unanimously by members present.

President	Prof. P J Lea
President Elect	Prof. M J Jeger
General Secretary	Dr A J Keys
General Treasurer	Dr J D Knight
Meetings Treasurer	Dr J D Knight
Chairman of the Editorial Boards	Prof. M A J Parry
Programme Secretary	Dr G Russell
Membership Officer	Dr C Kelly
Newsletter Editor	Vacancy

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Confirmation of Convenors:

Prof. Peter Lea outlined the changes to the Convenors of the Specialist Groups from 2007 and thanked those who were retiring. Dr Jon Pickup will take over from Dr Roma Gwynn for the Nematology Group, Prof. Nigel Halford has taken over Plant Physiology and Crop Improvement from Dr Graham Russell and Simon Cooper will replace Richard Glass as Convenor of Pesticide Application. The Entomology Group will cease to exist but its activities will appear within the Biological Control Group. Much discussion has taken place in Council meetings concerning the future of the Post Harvest Biology Group. It has been decided that it will cease to function but there is hope that it will be replaced in the near future by a new group dealing with the food chain in relation to health.

Dr J D Knight proposed and Prof. Mike Jeger seconded that the following will be the Convenors of the Specialist Groups in 2008. Members present agreed unanimously.

Applied Mycology and Bacteriology	Dr K Thomas
Biological Control	Dr J Holland
Cropping and the Environment	Dr E A Stockdale
Nematology	Dr J Pickup
Pesticide Application	S Cooper
Plant Physiology and Crop Improvement	Prof. N G Halford
Virology	Dr M Stevens

Appointment of Auditors for 2008

Dr Knight proposed that Clere's Ltd of George Nott House, 119 Holloway Head, Birmingham should be re-appointed as Auditors. Dr S A MacFarlane proposed approval and Dr P Palukaitis seconded the motion that Clere's should be re-appointed. This was agreed unanimously by members present.

Honorary Membership Election Prof. T J Hocking , Mr M J May

Prof Lea outlined the contributions of Prof. Hocking and Mike May to the activities of the Association.

Prof. Roger Hull proposed and Dr Mark Stevens seconded the motion that both should be elected. Members present agreed unanimously and Prof. Hocking and Mike May were duly elected as Honorary Members.

Any Other Business

Dr Stuart MacFarlane wished to know whether it was an obligation of Convenors to raise money through conferences. Prof Lea said that organisers of conferences were encouraged to find sponsorship wherever the opportunity was found. Dr Knight said it was important that the budget set for each conference was met.

The meeting was closed at 14.14

Signed as a true record.....

Date.....

ASSOCIATION OF APPLIED BIOLOGISTS
ANNUAL REPORT OF THE TRUSTEES FOR 2007

The Trustees present their report for the year ended 31st December 2007.

The Charity's Objective

The Object of the Charity is to promote the study and advancement of all branches of Biology and, in particular (but without prejudice to the generality of the foregoing) to foster the practice, growth and development of applied biology, including the application of biological sciences for the production and preservation of food, fibre and other materials and for the maintenance and improvement of the earth's physical environment.

Members of Council (The Trustees) for 2007 were as follows:

President	Prof. P J Lea	(3)
President Elect	Prof. M J Jeger	(3)
General Secretary	Dr A J Keys	(3)
General Treasurer	Dr J D Knight	(3)
Chairman of the Editorial Boards	Prof. M A J Parry	(3)
Programme Secretary	Dr G Russell	(3)
Meetings Treasurer	Dr J D Knight	(3)
Membership Officer	Dr C Kelly	(2)
Newsletter Editor	Vacancy	

Convenors of Specialist Groups:

Applied Mycology & Bacteriology	Dr K Thomas	(1)
Biological Control	Dr J Holland	(1)
Cropping and the Environment	Dr E A Stockdale	(3)
Entomology	Dr W E Parker	(1)
Nematology	Dr R L Gwynn	(3)
Pesticide Application	Mr C R Glass	(3)
Plant Physiology & Crop Improvement	Dr N G Halford	(2)
Post-harvest Biology	Dr L A Terry	(1)*
Virology	Dr M Stevens	(2)
Executive Officer (Employee)	Mrs C A Millman	(3)

Attendance figures for Council meetings are shown in parentheses; the Council met three times during the year.

*Attendance only required at one meeting.

President's Introduction



How quickly time flies, it is now nearly the end of my four year period as Vice-President and President of the Association. As previously I would like to start by thanking those who have retired from the Council. First of all my thanks go to Leon Terry, who resigned as Convenor of the Post Harvest Biology specialist group after 3 years service. Following his resignation, the group was then terminated. I am confident that I will be able to report on the re-emergence of a new replacement group at the AGM. Richard Glass (Pesticide Application), Roma Gwynn (Nematology) and Bill Parker (Entomology) came to the end of their terms of office. I would like to thank all three of them in print (as opposed to verbally with a glass of wine), for their sterling efforts on behalf of the Association. Jon Pickup from Science and Advice for Scottish Agriculture has taken over as the new Convenor of Nematology and Simon Cooper from Harper Adams University College has taken over Pesticide Application. As a result of changes at the end of last year, Jon Knight has taken on the onerous position of Treasurer, Graham Russell is the Programme Secretary and Nigel Halford is now the Convenor of the Plant Physiology and Crop Improvement group. I personally welcome all the newcomers to the Council. Richard Glass has kindly offered to take on the role of Meetings Treasurer in order to share the load of financial management with Jon Knight. The Entomology specialist group has also been terminated and its activities have been merged with the Biological Control group, which has a very broad remit encompassing the control of all pests of crops. Whilst on the subject of long-term servants of the Association, I was very pleased that Mike May and Trevor Hocking were elected as Honorary members at the last AGM.

In my previous report I concentrated on the conferences organised by the Association and this year I intend to describe the virtues of our numerous publications. This is not to mean that we did not have a successful conference year in 2007, when fifteen were held under our banner. As I write this report, I have just returned from an excellent meeting held in June 2008 at the Sheffield Hallam University entitled *Shaping a Vision for the Uplands*. I was particularly pleased to be able to meet Jonathan Shaw MP, the Minister of State for Marine, Landscape and Rural Affairs. He made a fleeting but very useful visit to the conference on the final morning.

Annals of Applied Biology was first published in 1914, not a good time in European relations. The first volume comprised 406 pages although it did spread into the next year. The number of pages reached 800 by 1930 and peaked at over 1500 in 1976. Initially, the journal was

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handled by Cambridge University Press and more recently the Association was itself the publisher. However, now the journal is published for the Association by Wiley-Blackwell.

In 2007, the total number of pages published in *Annals* during the year was 821, comprising 80 papers. The number of papers submitted has increased from 203 in 2002 to 389 in 2007, which represents a high rejection rate. This has placed a considerable burden on Carol Millman in the Association Office in Warwick, who is responsible for the administration of the editing process. The Impact Factor of the journal has increased steadily from 0.5 in 2001 to 1.75 in 2007. The journal is currently ranked third out of 35 in the Agriculture, Multidisciplinary section as listed in ISI-WoS. We are very pleased with this rise in IF, but like stock exchange prices, the value can go down as well as up. It will be a major challenge to hold and build upon this IF, in order to consolidate our position as a leading Agriculture, Multidisciplinary journal. Since 2003, papers in the journal have been made available on the Blackwell web site and the number of downloads has increased exponentially to 45,122 in 2007. An innovation that has commenced in 2008, is the availability online of all the previous issues right back to 1914. This means that any paper published in the journal over almost a hundred years can now be accessed in a pdf format for the price of £20, or free if your library is a subscriber. I recommend a visit to the new *Annals* web site that has been rejuvenated following the merger of Blackwell Publishing and John Wiley <http://www.blackwell-synergy.com/loi/AAB>. Thankfully we had a large number of old bound volumes of *Annals* stored in the Office, but we are grateful to Brian Kerry for supplying additional volumes and to Wiley-Blackwell for the arduous task of scanning in each paper.

We should all remember that *Annals of Applied Biology* makes a major contribution to the income of the Association. It is important that libraries should continue to subscribe to the journal, either online or as the traditional printed copy.

The Association is also the joint owner of the *Plant Biotechnology Journal* along with the Society of Experimental Biology and Wiley-Blackwell. Professor Keith Edwards of the University of Bristol acts as the Editor-in-Chief for the journal and the administration of the editing is handled from his office, independently of the Association. The journal has a current impact factor of 3.39 and is ranked 16 out of 152 in Plant Sciences in ISI-WoS. The first issue of the journal was in 2003 and in 2007 the total number of pages was 851, made up of 61 papers. The number of papers downloaded from the journal web site reached 61,190 in 2007. Up until now, the Association has invested money into the launch and early years of this new journal. It is hoped that in the near future, it will be possible to draw an income.

Aspects of Applied Biology are compact tightly printed volumes that provide short reports of the presentations made by speakers and poster presenters at a specific Association conference. They are normally edited by the conference organisers in time for the conference and provide an up to date account of key topical areas of research. *Aspects* started in 1982 with a volume entitled *Broad-leaved Weeds and their Control in Cereals*. Since then 85 volumes have been published, with the most recent entitled *Shaping a Vision for the Uplands*. I thought that Volume 84, *International Advances in Pesticide Application 2008*, which comprised over 460 pages, represented remarkably good value for money at the member's rate of £21. Previous volumes back to 1999 are available from the Association website, and may be purchased at prices as low as £2.

The *Description of Plant Viruses (DPV)* has been available in a CD Rom and web version since 1998. The *DPV* programme provides a comprehensive and easy to use resource for plant virology. At the *Advances in Virology* conference in Greenwich on September 11th 2007, a new version 2 was launched and this is now available online at the modest price of

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£47. We are indebted to Mike Adams and John Antoniw for their hard work in putting together the second edition of this important work.

Professor Martin Parry has acted as Chairman of the Editorial Boards of the Association for almost 10 years. During which time he worked diligently as Editor-in-Chief of *Annals* and was responsible for the concept and launch of the new *Plant Biotechnology Journal*. Some of his outstanding achievements are listed in his own report. Martin has now indicated that he wishes to step down from this position early in 2009. I am exceedingly grateful to Martin for the tremendous amount of hard work that he has put into these difficult roles, the Association owes him a considerable debt of gratitude. I am pleased to report that Professor Jari Valkonen who is currently a Senior Editor of *Annals* has agreed to take over the role of Editor-in-Chief of the journal. Jari is an Academy Professor in the Department of Applied Biology at the University of Helsinki, Finland with a tremendous publication record in plant virology, that includes 16 papers in *Annals*.

Finally it is my pleasure to salute the staff of the Association's Office, who reside in what is now called the *Warwick Enterprise Park*. This year they have remained totally unchanged as Carol Millman, Rachel Cousins, Anna Johns (previously Anna Harding) and Bernadette Lawson. They should be congratulated for once again achieving the high standard of *Investor in People*. Whilst you may not have met them personally, I am sure that at some time you will all have received a message from them. The members of the Office staff are responsible not only for organising all our conferences but also for producing *Annals* and *Aspects*. I cannot overemphasise the role of the Office staff in maintaining the Association on an even keel. They have been of considerable value to me during my period of office and I offer them my grateful thanks.

I can only end by wishing my successor Mike Jeger all the best for his time as President and hope that the Association will continue to flourish.

Professor Peter Lea (President 2007-2008)

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Structure, Governance and Management

The trust is an unincorporated trust, constituted under Laws of Association revised December 1977 and is a registered charity, number 275655.

The business of the Association is conducted by a Council of Members.

Council shall consist of the Honorary Officers; President, President elect, General Secretary, General Treasurer, Chairman of the Editorial Boards, Membership Officer, Programme Secretary and Meetings Treasurer together with Convenors of the A.A.B. Specialist Groups.

Appointment of Trustees

All Trustees of the Association must be members of the Association of Applied Biologists.

Trustees of the Association of Applied Biologists include the Honorary Officers of Council (the President, the President-elect, who shall normally succeed the President, the General Treasurer, the Meetings Treasurer, the General Secretary, the Programme Secretary, the Membership Officer, the Newsletter Editor, the Chairman of the Editorial Board plus any other person designated as an Honorary Officer at the Annual General Meeting) together with the Convenors of the Association's Specialist Groups. The Convenors are notified to the Annual General Meeting. The other Honorary Officers are elected at an Annual General Meeting. In the case of an unfilled position, trustees may be co-opted to office but must be elected at the following Annual General Meeting. The President of the Association of Applied Biologists will serve a maximum period of two years as President. The President-elect will serve a maximum period of two years as President-elect.

Convenors are elected by members of the Group (at the last meeting of the year preceding the year of office) and may serve for six consecutive years, subject to annual re-election (a term of office for Convenors is deemed to be three years).

Trustee Induction and Training

Potential Trustees of the Association of Applied Biology will be given copy of Association's Laws and copies of any other key documents relevant to the Charity or post.

The booklet 'Responsibilities of Charity Trustees' published by the Charity Commission gives a complete guide to the responsibilities of Charity Trustees and will be issued to all new Trustees who are expected to read it.

Trustees of the Association of Applied Biologists are expected to read the Laws of the Association of Applied Biologists, additional information provided by the Association and the booklet 'Responsibilities of Charity Trustees'.

A 'job description' of each Trustee post will be given to each new Trustee upon appointment. It is the responsibility of each post holder to review and update their particular job description by the end of October each year.

Any changes are to be agreed by Council at its last full meeting of the year.

New trustees will be given an induction session with the Executive Officer and/or a serving Trustee of the Association.

Review of Achievements and Performance for the Year

Membership

A total of 119 new members of the Association were elected by Council during the year. The total of fully paid-up members and Honorary members on 31st December 2007 was 800; this represented a decrease in numbers of 9 from the year before. The number of Honorary members at the end of the year was 13, 15 being the maximum permissible under the Laws.

Publications

Throughout 2007, the strategy of the Association with regard to its publications has continued to be developed. The objective remains the publication of high quality original research and review papers of world class on all aspects of applied research on crop production, crop protection and the cropping ecosystem. This objective will be achieved by making every effort to use the new and rapidly evolving communication technologies in an ever more competitive market place.

Annals of Applied Biology

(<http://www.blackwellpublishing.com/journal.asp?ref=0003-4746>)

The current board of Senior Editors comprises Dr Ricardo Azevedo (University São Paulo), Professor Peter J. Lea (Lancaster University), Dr Simon Leather (Imperial College), Dr Jim McNicol (BioSS, SCRI), Professor Jari Valkonen (University of Helsinki) and is chaired by Professor Martin Parry (Rothamsted Research). The Senior Editors are supported by the Editorial Board which comprises over 50 International Scientists. It is through the hard work and diligence of the Editors and Senior Editors that *Annals of Applied Biology* has become so successful.

Annals of Applied Biology is available as hard copy, published bimonthly. In 2007, 80 papers were published in the two volumes (150 & 151). Articles in the journal are also accessible through the Blackwell Synergy web site, (<http://www.blackwell-synergy.com/loi/AAB>) which includes papers published Online Early.

In 2009 Professor Jari Valkonen will succeed Professor Martin Parry as chair of the Editorial Board. During his tenure as chair of the Editorial Board Professor Martin Parry orchestrated major changes to *Annals of Applied Biology* to increase its international the profile and ensure it had a sustainable future. He restructured the editorial board greatly increasing the number of international editors, introduced electronic manuscript submission and tracking and the online publication of manuscripts, transferred the journal from 'in house' publication to a commercial publisher. He oversaw a 300% increase in submissions, a three fold increase in impact factor and explosion in online readership. The journal has met all of the strategic targets set in 2003.

Key indicators for 2007 of this success are:

- The ISI Journal Citation Reports, Impact Factor for *Annals of Applied Biology* has risen steadily to 1.75 in 2007, ranking the journal 3rd out of 35 in the list of Multidisciplinary Agriculture journals.
- The number of manuscripts submitted has increased year on year and a new submissions record of 389 manuscripts was achieved in 2007; current estimates indicate that this number will increase by further 10% in 2008.
- Approximately 1 in 5 manuscripts are accepted for publication.

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- The number of sites with access to the *Annals of Applied Biology* continued to increase. During 2007, the online readership was almost 50% greater than in 2006 and there were over 500 downloads of the most popular article
- During 2007, *Annals of Applied Biology* was actively marketed at more than 20 international conferences

The Council, Editorial Board and Office have worked hard to increase the profile and impact factor of *Annals of Applied Biology* and will continue to be pro-active and ensure strategies to further increase the journals impact are in place. The Association is greatly indebted to the individual scientists for their help and support in reviewing and editing manuscripts

Plant Biotechnology Journal

(<http://www.blackwellpublishing.com/journal.asp?ref=1467-7644&site=1>)

This journal is published in collaboration with the Society for Experimental Biology and Wiley-Blackwell. The *Plant Biotechnology Journal* is available as hard copy, published bimonthly. In 2007, 72 papers were published in the volume 5, containing six issues. Articles in the journal are also accessible through the Blackwell *Synergy* web site, (<http://www.blackwell-synergy.com/loi/pbi>) which includes papers published Online Early.

The current board of Editors is chaired by Professor Keith J. Edwards (University of Bristol). The 7 Editors are supported by the Advisory Board which comprises over 20 International Scientists.

Although still a very young journal the *Plant Biotechnology Journal* has become established. Key indicators for 2007 of this are:

- The ISI Journal Citation Reports, Impact Factor for *Plant Biotechnology Journal* was 3.39 in 2007
- In 2007, the number of sites with access to the journal increased by 23%
- During 2007, readership increased by more than 80%.
- There were almost 2000 downloads of the most popular article
- During 2007, *Plant Biotechnology Journal* and was actively marketed at more than 20 international conferences.

Aspects of Applied Biology

The following three volumes of *Aspects of Applied Biology* were published to accompany scientific conferences held during the year (see below):

- Aspects 81: Delivering Arable Biodiversity*
Aspects 82: Vegetation Management
Aspects 83: Crop Protection in Southern Britain

Descriptions of Plant Viruses

Published as a CD Rom and in web version, this is an invaluable information source for all those involved with the identification of plant viruses as well as students, teachers and researchers. It is unique in the breadth of the information that it covers.

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A new on-line version of *DPV* was launched at the 'Advances in Virology' conference on 11 September 2007. The Association is hoping to obtain advertising income to cover the cost of hosting the site and further updating of *DPV*.

Newsletter

Three issues (63 - 65) were published during the year and thanks go to all those who contributed articles. The newsletter includes update reports from Council, conference reviews, book reviews, lists of new members, together with their interests, and other reports of scientific interest.

Scientific Conferences

Eleven scientific conferences and four workshops were held in 2007, including 6 residential ones lasting two or more days. A total of 657 delegates attended the conferences compared to 741 last year and 609 in 2005. Although attendance was lower than hoped for, the shortfall in numbers was in conferences in new areas where we are building up links and establishing a reputation. Additionally the Association provided a conference booking service for a large Systematics Association conference (248 bookings). Details of the full scientific conference programme for 2007 are given below:

AAB Conferences:

23-25 January	Delivering Arable Biodiversity
25-26 January	Vegetation Management
27-28 February	Crop Protection in Southern Britain
17 May	Workshop on GPS and Crop Protection
12-13 June	1 st International Symposium on Nematodes as Environmental Bioindicators
14 June	Sampling for Decision Making Workshop
17 July	Sampling for Decision Making Workshop
11-13 September	Plant Nematology Workshop
11-12 September	Advances in Virology
11 October	Advances in Pest Management
13 November	Innovative Ideas in Pest and Weed Control in Field Vegetables
5-6 December	Theoretical Population Ecology and Practical Biocontrol – Bridging the Gap
11 December	Advances in Nematology
14 December	What does "Green" Mean? Seeking to Understand and Meet Conflicting Aspirations
17 December	Functional Foods – Authentication Workshop

All conferences in the 2007 programme were held in the UK. Costs have been kept down by running conferences at the same location wherever appropriate.

The success of the scientific conference programme was in very large part a result of hard work and enthusiasm on the part of members of the Specialist Group Committees and the AAB Office staff, and the Trustees are especially grateful for their contributions.

ASSOCIATION OF APPLIED BIOLOGISTS

The AAB offers a professional conference support service to third parties in addition to running its own conferences. This benefits all parties and provides an additional income to the AAB.

The conference programme was also supported financially by generous donations and sponsorship.

Donations and Sponsorship

The Trustees would like to extend their grateful thanks to the following organisations / individuals that provided financial donations or sponsorship totalling £4,440 together with further support during the year:-

AFBI
Gatsby Foundation
Home Grown Cereals Authority
John Deere
Professor M A J Parry

Website (www.aab.org.uk)

The AAB Website is an important source form of information for Members and others and provides the most up to date communications on conferences and available publications.

Affiliations to other Societies

Affiliation was maintained with the Institute of Biology, the International Society for Plant Pathology, the UK National Committee for Microbiology, the Foundation for Science and Technology and the Association of Learned & Professional Society Publishers. The Association has a Memorandum of Understanding with the European Society for Agronomy.

ASSOCIATION OF APPLIED BIOLOGISTS

FINANCIAL REPORT 2007

Income & Expenditure

The long term aim of the Association remains the same and is to move toward a neutral or slightly positive net movement in funds to ensure its long term health. The progress that was reported last year has, unfortunately, not been repeated again this year for a number of reasons which has resulted in a deficit of £41,000 against a budget forecast of £30,000 before the inclusion of investment gains.

There are a number of positive things to note. Firstly, office costs were well controlled at £114,000 against a budgeted £125,000 and a figure of £115,000 last year. Secondly the share of the investment in the *Plant Biotechnology Journal* was lower than budget at £5,000 rather than £8,500 due to better than predicted performance. Thirdly, the meetings programme resulted in an overall surplus of approximately £6,000, although this was down against the budget forecast of £15,000. The largest contributing factor to the deficit was income from *Annals of Applied Biology* which was down substantially against budget (£37,000 vs. £47,500) due largely to the process of making all back numbers available electronically taking longer than anticipated. This was originally forecast to provide an additional £20,000 in 2007. The digitisation is now complete and the benefits should be felt in this financial year and into the future in smaller measure.

The investment portfolio produced a gain of £13,000 which reflects the less certain market that existed toward the end of 2007.

Balance sheet

The Association's assets have declined by £29,000. The value of cash and investments has risen during the year from £536,000 to £551,000 through a combination of more cash in the bank and the increased value of the investments. The net current assets are negative at £12,000 compared to £22,000 last year. As noted last year, funds may be drawn from the portfolio of quoted investments as required and without undue delay to bolster the Association's working capital.

2008

The mid-year forecast for 2008 predicts a significantly smaller operating deficit than was achieved in 2007. Publications are expected to generate a rather greater income than in 2007 from the back issues becoming available on line. Income from conferences is on track to provide a surplus after staff cost of £14,000.

Forecast of Expenditure for 2009

The Trustees continue to be committed to reviewing the strategies in place for achieving a sustainable financial situation. As last year, the aim will be to increase revenue through running meetings for the Association but also others, seeking to expand membership and the continued improvement in operational efficiencies with the aim of reducing overhead costs. Investment in the *Plant Biotechnology Journal* should be reduced compared to previous years at about £4700.

Proposed Membership Fees for 2009

The trustees' goal of raising a third of the general administrative costs from membership fees remains in place. The Council proposes rises for 2009 of £3, to £52, for the Ordinary membership and of £1.50, to £26, for the two concessionary classes of Student and Retired

ASSOCIATION OF APPLIED BIOLOGISTS

membership, which remain at 50% of the Ordinary fee. The discounts of £3 for Ordinary and £1.50 for Student and Retired members will be retained for those who pay by direct debit and, providing the subscription is received before the start of the year to which it applies, for those who pay by cash, cheque or credit or debit card.

Proposed members' subscription rates for 'Annals' for 2009

The Council proposes that the members' subscription for 2009 rises by £2, to £68 for the printed version, by £2.35, to £61.10 (including VAT) for the online only version and by £2.59 to £89.74 (including VAT) for the combined print and online subscription.

Statement of Trustees' Responsibilities

Charity law requires the Trustees to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the Charity and of the surplus or deficit of the Charity for that period. In preparing those financial statements, the Trustees are required:

- to select suitable accounting policies and then apply them consistently;
- to make judgements and estimates that are reasonable and prudent; and
- to prepare financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue its activities.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 1993 and the Charity (Accounts and Reports) Regulations. The trustees are responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk Management

The trustees regularly review major operational and business risks to the charity and take such steps as are needed to mitigate them. The trustees believe that the current reserves are adequate in the light of those risks.

Reserves Policy

To respond to the need for long-term financial stability we have approved a reserves policy which is set out here.

A core purpose of the Association is to promote the study and advancement of Applied Biology. This obligation brings with it the need to ensure that the charity has sufficient funds over the short to medium term to continue to operate. To achieve this, the Association must achieve a sufficient positive annual operating contribution, or have sufficient reserves to call upon, to continue operations.

The main features of the Association's reserves policy are as follows:

- they are an inherent part of the Association's risk management process. The need for reserves will vary depending on the Association's financial position and our continuous assessment of the many risks the Association faces at a particular time
- the need for reserves will be assessed as part of our strategic planning.
- reserves exist either to provide short-term protection against downward fluctuations in annual revenues, or to provide long-term strategic financial support for future projects as has been carried out in the recent past with the Plant Biotechnology Journal
- the reserves policy balances the need to maintain long-term reserves against the need for short-term spending on our core purpose

ASSOCIATION OF APPLIED BIOLOGISTS

This reserves policy will be reviewed annually to ensure it accurately reflects the circumstances of the Association and the views of the Trustees.

Investment Policy and Performance

There are no restrictions on the Association's power to invest.

The Association's investment portfolio is managed by Private Banking Lloyds TSB. The trustees review investment performance and make investment decisions on a regular basis.

The Association's policy is to avoid high risk investments.

The Association's investments performed well during the year. Gains on investments totalled £13,312.

Auditors

A resolution to re-appoint the auditors will be proposed at the Annual General Meeting.

Authorised Charity Trustees

Prof. P J Lea
President

Dr A J Keys
General Secretary

Dr J D Knight
General Treasurer

Date:.....

ASSOCIATION OF APPLIED BIOLOGISTS
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st DECEMBER 2007.

	<u>NOTES</u>	<u>GENERA L FUND</u> £	<u>DESIGNA TED FUND</u> £	<u>2007 TOTAL FUNDS</u> £	<u>2006 TOTAL FUNDS</u> £
<u>INCOMING RESOURCES</u>					
<u>Incoming Resources from generated funds</u>					
<u>Voluntary Income</u>					
Donations and Sponsorships		1,940	-	1,940	1,438
<u>Investment Income</u>		16,738	3,816	20,554	29,845
<u>Incoming Resources from Charitable Activities</u>	2	164,354	-	164,354	219,836
<u>TOTAL INCOMING RESOURCES</u>		183,032	3,816	186,848	251,119
<u>RESOURCES EXPENDED</u>					
Charitable Activities	4	110,140	3,816	113,956	158,592
Governance Costs	5	114,266	-	114,266	111,329
<u>TOTAL RESOURCES EXPENDED</u>		224,406	3,816	228,222	269,921
<u>NET (OUTGOING)/INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS</u>					
		(41,374)	-	(41,374)	(18,802)
<u>OTHER RECOGNISED GAINS AND LOSSES</u>					
Gains on Investment Assets	10	13,312	-	13,312	16,915
<u>NET MOVEMENTS IN FUNDS.</u>		(28,062)	-	(28,062)	(1,887)
<u>Total Funds brought forward</u>		465,898	22,568	488,466	490,353
<u>Total Funds carried forward</u>		£437,836	£22,568	£460,404	£488,466

THERE WERE NO OTHER RECOGNISED GAINS OR LOSSES IN THE FINANCIAL YEAR.

THE NOTES IN APPENDIX 1 ARE INTEGRAL TO THESE FINANCIAL STATEMENTS.

ASSOCIATION OF APPLIED BIOLOGISTS

BALANCE SHEET AS AT 31st DECEMBER 2007.

	<u>NOTES</u>	<u>2007</u>		<u>2006</u>	
		£	£	£	£
<u>FIXED ASSETS</u>					
Tangible Assets	9		6,122		8,775
Investments	10		466,259		457,442
			472,381		466,217
<u>TOTAL FIXED ASSETS</u>					
<u>CURRENT ASSETS</u>					
Debtors.	11	20,241		46,334	
Cash at Bank and in Hand		85,040		78,522	
			105,281		124,856
<u>TOTAL CURRENT ASSETS</u>					
<u>LIABILITIES:</u>					
Creditors: amounts due within one year	12	117,258		102,607	
			(11,977)		22,249
<u>NET CURRENT (LIABILITIES)/ASSETS.</u>					
<u>TOTAL ASSETS LESS CURRENT LIABILITIES</u>					
			£460,404		£488,466
<u>UNRESTRICTED FUNDS</u>					
Undesignated.			437,836		465,898
Designated.	13		22,568		22,568
			£460,404		£488,466
<u>TOTAL CHARITY FUNDS</u>					
			£460,404		£488,466

The Financial Statements were approved by the Association's Council on at a meeting on 16 July 2008 and signed on its behalf by:

.....
 Prof P J Lea
President.

.....
 Dr A. Keys
General Secretary

.....
 Dr J K Knight.
Treasurer.

THE NOTES IN APPENDIX 1 ARE INTEGRAL TO THESE FINANCIAL STATEMENTS

ASSOCIATION OF APPLIED BIOLOGISTS

**ELECTION TO SPECIALIST GROUP COMMITTEES FOR
2009**

Nominations are sought for vacancies on all of the AAB's Specialist Group Committees except for the Pesticide Application Group. The present composition of each Group Committee can be seen overleaf. The nominations, duly seconded and accompanied by the consent of the nominees, should be sent to the Executive Officer, Carol Millman at the AAB Office to arrive *not later than 14th November 2008*

ASSOCIATION OF APPLIED BIOLOGISTS
(This form may be photocopied)

We wish to nominate Mr/Mrs/Miss/Ms/Dr/Professor*.....
of.....
for the committee of Group

Proposed by

Seconded by

Signed.....

Signed

Address.....

Address.....

.....

.....

.....

.....

.....

.....

* Delete as applicable

Consent to Nomination

I agree to nomination for the committee of Group

Signed

Address

.....

Date

SPECIALIST GROUP COMMITTEES AS AT JULY 2008

Applied Mycology and Bacteriology:

K Thomas (Convenor) (2008 1st term)
R J Bryson (2009)
S Cummings (2010)
P Jennings (2011)
D Kenyon (2010)
J West (2012)

Pesticide Application:

S E Cooper (Convenor) (2007 1st term)
P Balsari (2010)
C R Glass (2010)
B Magri (2009)
T H Robinson (2008)
C Mountford-Smith (2010)
D Stock (2009)
E Thornhill (2009)
J van de Zande (2010)

Biological Control:

J Holland (Convenor) (2010 2nd term)
D Chandler (2010)
S Cook (2009)
R Greatrex (2009)
R Gwynn (2009)
R Jacobson (2009)
R Shaw (2009)
J Whipps (2009)
D J Wright (2009)

Plant Physiology and Crop Improvement:

N Halford (Convenor) (2009 1st term)
M Andrews (2008)
M F B Dale (2009)
H Jones (2010)
R Weightman (2010)

Cropping and the Environment

E Stockdale (Convenor) (2008 1st term)
M Bush (2009)
D H K Davies (2009)
E G Gray (2012)
D L Sparkes (2009)
P Taylor (2009)
D Turley (2009)
N Boatman (2011)

Virology:

M Stevens (Convenor) (2009 2nd term)
J P Carr (2009)
G Lomonsoff (2008)
S A MacFarlane (2009)
M N Maruthi (2010)
R A A van der Vlugt (2011)
J Walsh (2009)
T Wetzel (2010)

Nematology:

J Pickup (Convenor) (2010 1st term)
C Griffin (2008)
M Moens (2010)
B Pembroke (2008)
R Perry (2008)
M Wilson (2008)
P Haydock (2010)
S Hockland (2010)
J Sheridan (2010)
V Blok (2010)

Appendix to the AAB Annual Report 2007

1 Notes to the Financial Statements and Auditors Report (available to all)

2 New Members of the Association for 2007 (available to Members only)

All of the above reports are available on the AAB website (www.aab.org.uk) or from the AAB office.

ASSOCIATION OF APPLIED BIOLOGISTS

APPENDIX 1 - REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF THE ASSOCIATION OF APPLIED BIOLOGISTS

We have audited the financial statements of The Association of Applied Biologists for the year ended 31st December 2007 which have been prepared under the historical cost convention and the accounting policies set out within the notes to the accounts.

This report is made solely to the charity's trustees, as a body, in accordance with the Charities Act 1993. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Trustees and Auditors

As described in the Trustees Report, the Trustees are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We have been appointed as Auditors under section 43 of the Charities Act 1993 and report in accordance with regulations made under section 44 of that Act.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Charities Act 1993. We also report to you if, in our opinion, the Report of the Trustees is not consistent with the financial statements, if the Charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit.

We read the Report of the Trustees and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of affairs of the Charity as at 31st December 2007 and of its incoming resources and application of resources in the year then ended.
- Have been properly prepared in accordance with the Charities Act 1993.

**George Nott House,
119 Holloway Head,
Birmingham, B1 1QP.**

**CLERE'S LIMITED,
CHARTERED CERTIFIED ACCOUNTANTS,
REGISTERED AUDITORS.**

2007

ASSOCIATION OF APPLIED BIOLOGISTS

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2007.

1. ACCOUNTING POLICIES.

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

(a) Basis of Accounting

The financial statements have been prepared under the historical cost convention, as modified by the inclusion of fixed asset investments at market value, and in accordance with the Statement of Recommended Practice : Accounting and Reporting by Charities issued in March 2005 and applicable UK Accounting Standards and the Charities Act 1993.

(b) Fund Accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Designated funds are restricted funds earmarked by the trustees for particular purposes.

(c) Incoming Resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Incoming resources from charitable activity are accounted for in the year to which the activity relates.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

(d) Resources Expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

ASSOCIATION OF APPLIED BIOLOGISTS

- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

(e) **Fixed Assets**

Fixed assets (excluding investments) are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which in all cases is estimated at 4 years.

Investments held as fixed assets are revalued at mid-market value at the balance sheet date and the gain or loss taken to the Statement of Financial Activities.

ASSOCIATION OF APPLIED BIOLOGISTS

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2007.**

2. INCOMING RESOURCES FROM ACTIVITIES TO FURTHER THE CHARITY'S OBJECTS

	<u>Unrestricted</u>	<u>2007</u> <u>Total</u>	<u>2006</u> <u>Total</u>
	£	£	£
Membership Fees	28,001	28,001	27,912
Publications	43,369	43,369	60,511
Conferences	92,984	92,984	131,363
Sundry Income	-	-	50
	-----	-----	-----
	£164,354	£164,354	£219,836
	=====	=====	=====

3. ALLOCATION OF SUPPORT COSTS AND OVERHEADS

Cost Type	<u>Total</u> <u>Allocated</u>	<u>Governance</u>	<u>Charitable</u> <u>Activities</u>	<u>Basis of</u> <u>Apportionment</u>
	£	£	£	
Staff Costs (incl travel)	106,467	69,973	36,494	Staff Time
Establishment Costs	11,125	9,927	1,198	Staff Time
Communication Costs	11,332	7,321	4,011	Actual
Management Expenses	13,669	10,301	3,368	Actual
Legal and Professional	8,212	8,212	-	Actual
Miscellaneous Exes	10,517	5,575	4,942	Actual
Depreciation	5,428	3,567	1,861	Staff Time
Profit on asset disposal	(928)	(610)	(318)	Staff Time
Recovery of overheads	(2,656)	-	(2,656)	Actual
	-----	-----	-----	
	£163,166	£114,266	£48,900	
	=====	=====	=====	

4. RESOURCES EXPENDED ON CHARITABLE ACTIVITIES

	<u>Unrestricted</u>	<u>2007</u> <u>Total</u>	<u>2006</u> <u>Total</u>
	£	£	£
Publications	13,890	13,890	16,417
Investment in New Journal	4,969	4,969	11,271
Conferences	87,104	87,104	116,885
Grants and Donations	3,886	3,886	4,214
Promotional Expenditure	5,220	5,220	5,666
Depreciation	1,861	1,861	2822
Profit on asset disposal	(318)	(318)	-
General Support Costs and Overheads	(2,656)	(2,656)	1,317
	-----	-----	-----
	£113,956	£113,956	£158,592
	=====	=====	=====

ASSOCIATION OF APPLIED BIOLOGISTS

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2007.**

5. GOVERNANCE

	<u>2007</u>	<u>2006</u>
	£	£
Staff Costs	69,973	63,906
Establishment Costs	9,927	7,923
Communication Costs	7,321	12,116
Management Expenses	10,301	9,385
Legal and Professional Expenses	8,212	8,560
Miscellaneous Expenses	5,575	4,699
Depreciation	3,567	4,740
Profit on asset disposal	(610)	-
	£114,266	£111,329
	£114,266	£111,329

6. NET INCOMING RESOURCES FOR THE YEAR

	<u>2007</u>	<u>2006</u>
	£	£
This is stated after charging:-		
Depreciation of Tangible Fixed Assets - for use by the charity	£5,428	£7,562
	£5,428	£7,562
Auditors Remuneration	£3,600	£3,500
	£3,600	£3,500
	£3,600	£3,500

7. STAFF COSTS

	<u>2007</u>	<u>2006</u>
	£	£
Salaries	100,958	94,877
Pensions	5,710	5,230
	£106,668	£100,107
Total	£106,668	£100,107
	£106,668	£100,107
	£106,668	£100,107
The average weekly number of staff employed during the year was, as full time equivalents:	3.5	3.5
	3.5	3.5
	3.5	3.5

No employee received emoluments of more than £60,000.

ASSOCIATION OF APPLIED BIOLOGISTS

**NOTES FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2007.**

8. TRUSTEE REMUNERATION AND RELATED PARTY TRANSACTIONS

Payments are made to certain trustees for editorial work undertaken on behalf of the Association. The total paid to the two trustees during 2007 totalled £3,820. Part of these fees were subsequently generously donated to the Association.

No remuneration or other benefit has been paid, directly or indirectly, to any of the Charity's Trustees. All seventeen of the Charity's Trustees are entitled to be reimbursed for travelling and subsistence expenses actually and necessarily incurred on the business of the Charity. The total amount of expenses paid during the year totalled £6,208

No Trustee or other person related to the Charity had any personal interest in any contract or transaction entered into by the Charity during the current or preceding year.

9. FIXED ASSETS

<u>COST</u>	Office Fixtures & Equipment
As at 31 st December 2006	118,979
Additions	2,775
Disposals	(65,953)
	£55,801
<u>DEPRECIATION</u>	
As at 31 st December 2006	110,204
Disposals	(65,953)
Charge for Year	5,428
	£49,679
<u>NET BOOK VALUE</u>	
As at 31 st December 2007	£6,122
As at 31 st December 2006	£8,775

10. LISTED INVESTMENTS

	<u>2007</u>	<u>2006</u>
	£	£
Market Value at 1 st January 2007	457,442	456,567
Acquisitions	36,573	44,482
Sale Proceeds from Disposals	(41,068)	(60,522)
Gain in the Year	13,312	16,915
Market Value at 31 st December 2007	£466,259	£457,442

ASSOCIATION OF APPLIED BIOLOGISTS

INVESTMENTS AT MARKET VALUE COMPRISES	=====	=====
Invested in the UK	£466,259	£457,442
Investments are valued by Lloyds TSB Private Banking Ltd.	=====	=====
HISTORICAL COST AT 31st DECEMBER 2007	£353,943	£346,230
	=====	=====

ASSOCIATION OF APPLIED BIOLOGISTS

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2007.

11. DEBTORS	<u>2007</u> £	<u>2006</u> £
Sundry Debtors	14,717	39,775
Prepayments	5,524	6,559
	£20,241	£46,334
	£20,241	£46,334
12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
Publication Costs	5,986	13,958
Meeting Costs	545	450
Sundry Creditors	15,707	10,867
H. M. Revenue & Customs – PAYE & NIC	2,641	2,545
H. M. Revenue & Customs – VAT	8,469	1,455
Grants and Donations committed	-	800
Accrued Charges	8,242	10,782
	£41,590	£40,857
PREPAID SALES AND SUBSCRIPTIONS FOR 2008		
Membership Fees for 2008	21,368	20,392
Subscriptions of Annals of Applied Biology & TAC:-		
Members	4,640	5,207
Institutions etc	-	14,000
Attendance Fees and Donations for Scientific Meetings	34,030	22,151
Advance Payment for Editorial Fees 2008	15,630	-
	£75,668	£61,750
	£117,258	£102,607

ASSOCIATION OF APPLIED BIOLOGISTS

NOTES FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2007.

13. DESIGNATED FUNDS FOR TRAVEL GRANTS

Cash funds previously set aside to generate income for travel grants have been partly utilised during the year, therefore the interest generated has been reduced.

Partly as a result of this, the Trustees took a decision to allocate an appropriate amount to travel grants each year in the future.

Travel Funds for:	<u>Visiting Overseas Lecturers</u> £	<u>Graduate Research Students</u> £	<u>2007 Total</u> £	<u>2006 Total</u> £
Balances at the start of the Year	6,084	16,484	22,568	22,568
Income to the Funds in the Year	2,563	1,254	3,817	4,189
	-----	-----	-----	-----
Total available for Grants	8,647	17,738	26,385	26,757
<u>Less Grants Committed in the Year</u>	2,563	1,254	3,817	4,189
	-----	-----	-----	-----
Balances at the end of the Year	£6,084	£16,484	£22,568	£22,568
	=====	=====	=====	=====
Grants Outstanding 31 st December 2007	£-	£-	£-	£-
	=====	=====	=====	=====

ASSOCIATION OF APPLIED BIOLOGISTS

“PUBLICATIONS”

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st DECEMBER 2007

	<u>2007</u>		<u>2006</u>	
	£	£	£	£
INCOME:				
Annals Shares of Surplus from Blackwells	37,003		45,959	
Annals & ‘TAC’ – Members	1,819		2,113	
‘TAC’ – Members	-		970	
‘TAC’ – Subscribers	95		985	
Aspects	3,211		4,146	
‘DPV’ CD Roms (Net of Proceeds to Third Parties)	78		-	
MB Notebooks (Net of Proceeds to Third Parties)	199		465	
Royalty Income	941		1,401	
Contracted Editorial Work			4,458	
Sundry Income	23		14	
TOTAL INCOME		43,369		60,511
 EXPENDITURE:				
Publishing Costs:				
Annals	242		-	
‘TAC’	-		553	
Aspects	723		1,439	
Electronic Publishing:				
Software Support	220		-	
DPV and MBN	-		238	
Mailing Costs:				
‘TAC’	-		154	
Aspects	501		498	
DPV, CD Roms	1		-	
MB Notebooks	8		59	
Staff Costs:				
Salaries, National Insurance and Pensions	20,966		20,097	
Board of Editors:				
Travel, Subsistence and Sundry Expenses	1,915		1,187	
Office Costs:				
Postage and Carriage	43		25	
Miscellaneous	1,384		1,227	
Publishers Indemnity Insurance	1,571		2,179	
TOTAL EXPENDITURE	(27,574)		(27,656)	
Recovery from Blackwells Publishing	13,684		11,239	
		(13,890)		(16,417)
SURPLUS FOR THE YEAR		£29,479		£44,094

ASSOCIATION OF APPLIED BIOLOGISTS

CONFERENCES

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st DECEMBER 2007

	<u>2007</u>		<u>2006</u>	
	£	£	£	£
INCOME:				
Registration Fees	88,530		116,677	
Donations and Sponsorship	2,500		11,900	
Other Sales	1,954		2,786	
TOTAL INCOME	92,984		131,363	
 EXPENDITURE:				
Venue Charges	18,144		1,422	
Delegates' Residential and Catering Charges	37,281		68,383	
	55,425		69,805	
Total Facilities Costs	55,425		69,805	
Printing and Stationery	3,364		4,767	
Speakers' and Organisers' Expenses	6,389		9,520	
Grants for Meeting Attendance	967		3,008	
Planning Groups' Expenses	1,453		3,474	
Staff Costs:				
Salaries, etc	13,642		15,763	
Travelling, etc	1,886		2,172	
Office Costs:				
Postage, etc	411		425	
Telephone, etc	193		159	
Service and Maintenance Contracts	1,198		1,353	
Miscellaneous Expenses	3,558		3,400	
Bad Debt Written Off	(324)		431	
Prior Year Adjustments	(1,058)		2,608	
TOTAL EXPENDITURE	87,104		(116,885)	
SURPLUS FOR THE YEAR	£5,880		£14,478	

ASSOCIATION OF APPLIED BIOLOGISTS

MANAGEMENT & ADMINISTRATION COSTS

FOR THE YEAR ENDED 31st DECEMBER 2007.

	<u>2007</u>		<u>2006</u>	
	£	£	£	£
Staff Costs:				
Salaries, National Insurance and Pensions	68,060		60,247	
Training	1,319		1,508	
Travel and Sundry Expenses	594		831	
Recruitment	-		114	
Payroll Services	-		-	
Temporary Staff	-		1,206	
	_____	69,973	_____	63,906
Establishment Costs:				
Rent	6,717		8,060	
Insurance	621		785	
Service and Maintenance Contracts	2,589		2,440	
	_____	9,927	_____	11,285
Communications Costs:				
Postage and Carriage	2,486		3,331	
Printing and Stationery	3,056		5,515	
AAB Newsletter	599		-	
Telephone and Fax	680		625	
Internet Services	500		2,645	
	_____	7,321	_____	12,116
Management Expenses:				
Council and Executive Meetings	5,285		4,384	
Specialist Group Meetings	4,291		4,044	
Annual General Meeting	183		259	
Trustees' Indemnity Insurance	542		698	
	_____		_____	9,385
		10,301		
Legal and Professional Expenses:				
Legal Fees, Tax Advice, etc	-		427	
Audit and Accountancy	3,600		3,500	
Investment Management	4,612		4,633	
	_____	8,212	_____	8,560
Miscellaneous Expenses:				
Subscriptions	2,106		934	
Financial Charges	3,436		3,765	
Sundry Expenses	35		-	
	_____	5,577	_____	4,699
Depreciation:				
Office Equipment	5,428		7,562	
	_____	5,428	_____	7,562
Recovery of Overhead		(2,656)		(2,045)
		_____		_____
Total Expenditure for the Year		£114,083		£115,468
		_____		_____

